



# Home & School

*Rediscover ~ Rekindle ~ Reconnect*

**QUEBEC FEDERATION OF  
HOME AND SCHOOL ASSOCIATIONS**



**ANNUAL GENERAL MEETING  
BOOK OF REPORTS**

**June 2nd, 2022  
Via: Zoom**



Canadian  
Heritage

Patrimoine  
canadien

Éducation  
et Enseignement  
supérieur

Québec 

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# Year at a Glance 2021 - 2022

## JUNE 2021

2 H&S meetings on Zoom  
QCGN Town Hall on Bill 96  
QFHSA AGM 2021  
QFHSA Board of Directors meeting post-AGM  
QCGN conference ~ *Our Place in Quebec*  
QAHN AGM 2021

## JULY 2021

QFHSA Board of Directors meeting

## AUGUST 2021

QFHSA Board of Directors meeting

## SEPTEMBER 2021

Meeting with David Birnbaum  
QCGN Bill 96 webinar  
Bill 21 - Reza Khoei interview  
QCGN Public Hearings on Bill 96  
QFHSA Presentation on Bill 96  
2 H&S meetings on Zoom  
QFHSA Board of Directors  
4 Regional Council meetings

## OCTOBER 2021

QFHSA Board of Directors meeting  
OLSP Evaluation QFHSA  
7 H&S meetings on Zoom  
3 days of Executive workshops  
QCGN AGM  
Rights Committee

## NOVEMBER 2021

Fall Conference over 2 weeks online  
4 H&S meeting on Zoom  
QFHSA Board of Directors meeting  
QCGN Roundtable  
CPF QCNU Advisory Committee  
QUESCREN Forum - 4 days

## DECEMBER 2021

QFHSA Board of Directors meeting - with Russell Copeman  
Cooking with Kids Series - 4 weeks  
NL21 Meeting  
1 H&S meetings on Zoom  
QUESCREN Meeting  
QCGN Roundtable Follow-up

## JANUARY 2022

Education Committee meeting  
NCCL Meeting  
3 H&S meetings on Zoom  
QFHSA BOD Orientation  
3 Regional Council Meetings with Presidents  
QCGN Roundtable  
ComECH Quebec Meeting  
CHSF AGM  
QFHSA Board of Directors meeting  
Rights/Education Committee

## FEBRUARY 2022

Celebration of Black History Event with LEARN ~ 2 days  
Resolutions Committee  
3 H&S meeting on Zoom  
2 COFFEE Quebec Meeting  
QCGN Roundtable  
Education/Literacy Committee  
Finance Committee  
Rights Committee  
QFHSA Board of Directors meeting

## MARCH 2022

3 H&S meeting on Zoom  
3 Finance Committee  
2 Townshippers Meeting  
QFHSA Board of Directors meeting  
QUESCREN Lunch & Learn  
ABEE Meeting  
COFFEE Quebec - w/Julius Gray

APPELE-Qc Steering Committee  
NL21 Protest Meeting  
Education Committee

## APRIL 2022

Parents' Campaign on Bill 96  
Resolutions Committee  
2 H&S meeting on Zoom  
QFHSA Board of Directors meeting  
COFFEE Quebec - w/David Birnbaum  
QCGN Town Hall on C-13  
APPELE Quebec Meeting  
3 Finance Committee  
Impact of Bill 96 on Student Success - Meeting  
Resolutions Committee  
2 Next Steps Bill 96 - Meeting  
Education Committee  
QCGN Press Conference  
COFFEE Quebec - w/R. Bourhis  
QCGN Roundtable  
Bill 96 - Demonstration Meeting

## May 2022

5 Bill 96 - Demonstration Meeting  
2 Finance Committee  
QFHSA Board of Directors meeting  
4 H&S meeting on Zoom  
2 Regional Council Meetings with Presidents  
Bill 96 Rally Dawson to McGill College  
Rally Against Bill 96 Post adoption  
QCGN Special Members Meeting  
Resolutions Committee  
QESBA workshop Saskatchewan School Board

## QFHSA ANNUAL GENERAL MEETING – June 2nd, 2022

### BUSINESS MEETING PROCEDURE

1. The **Annual General Meeting** [AGM] is **conducted in accordance** with our Constitution, By-Laws and Standing Rules. In the case of any procedural dispute reference shall be made to Robert's Rules of Order Revised.
2. Each **official voting delegate** of each Member Association shall have **one vote** on any question which comes before the meeting, **except** for associations more than 250 kilometers from Montreal. Such Associations will still be entitled to three votes, expressed either as an identical or divided vote. Application for such privilege is to be presented in writing to the Executive Secretary prior to the start of the business portion of the Annual General Meeting.
3. The **quorum for transaction of business** at the Annual General Meeting shall be twenty-five percent [**25%**] of the **Member Associations in good standing**, represented by their official representatives or accredited alternates.
4. **Voting** shall be by ballot or show of hands. All questions shall be **decided by a majority of those present** and entitled to vote, **except** those which require a two-thirds [2/3] majority. On ballot votes, the votes of each association shall be handed in by the voting delegates of each association individually but at the same time. Counting of the votes shall be done by non-voting participants.
5. A **delegate** may not **speak** for more than two [**2**] **minutes** on any question under discussion, nor more than twice on any particular motion or resolution. Any person wishing to speak needs to stand and come to the microphone (if one is available).
6. **Amendments** to the **Constitution and By-Laws** require a two-thirds [**2/3**] **vote** of the delegates present and entitled to vote. Notice of the proposed amendments must have been mailed to all Member Associations at least ten [10] weeks prior to the meeting. Modifications to these proposed amendments received two [2] weeks before the AGM will be considered, but **no modification may be made from the floor**.
7. **Resolutions** to the Annual General Meeting must have been circulated to the Member Associations eight [8] weeks prior to the Annual General Meeting. Resolutions received after the date specified will be presented as **Emergency Resolutions** only after consideration by the Chairman of the meeting and the Resolutions Committee. Delegates presenting resolutions are reminded that they must be present at the time designated on the agenda for the presentation of their resolution. The **presenting party** may **speak** to the resolution, or amendments thereto, for not more than FIVE [**5**] **minutes**. In addition to amendments received two weeks before the AGM there may be amendments emanating from the caucus session held earlier, **but no further amendments may be made from the floor**.

# PARLIAMENTARY PROCEDURE

## PRINCIPLES

- # Justice and Courtesy for all
- # One thing at a time
- # Recognition of the will of the majority
- # Protection of the rights of the minority

## PURPOSE

To conduct business in an orderly and democratic manner by one or more of the following ways: communications, committee reports, motions or resolutions

To participate effectively in the proceedings of meetings, each person needs to know the fundamentals of parliamentary procedure.

## THE MAIN MOTION

### WHAT IS A MOTION?

A main motion introduces a new item of business; it is a proposal that the group take a certain action. It is the basis of all discussion and states the bounds of discussion. All remarks pertain directly to the contents of the motion on the floor. The making of the motion comes first, discussion follows. A subsidiary motion qualifies the main motion or proposes an alternate timetable for consideration.

### WHEN IS A MOTION NEEDED?

- It forms a basis for discussion on all major decisions of the group.
- When in doubt, ask for a motion to be proposed.
- Motions must be made on all matters involving finances not already included in the budget as approved.
- On minor matters, a question may be resolved by the chairman 'taking the sense of the meeting'.
- The decision must be clearly stated for the secretary to report in the minutes as well as for the benefit of the members.

### THE STEPS TO PRESENTING A MOTION ARE:

1. member stands or raises a hand and says:  
**"Madame Chairman/Mr. Chairman."**  
The chairman recognizes the speaker by name.
2. The member says, **"I move that . . ."**, stating or reading a motion.
3. Another raises a hand to be identified by the chairman, then says:  
**"I second the motion."** The seconder believes the motion should be discussed, but may not necessarily be in favour of it.
4. Chairman says, **"It has been moved by (name of mover) and seconded by (name of seconder) that . . . . . Is there any discussion?"**

5. The mover usually speaks first, giving the reasons for the motion. The opportunity to speak to the motion must be given to anyone who wishes to speak to or oppose the motion. Discussion should be addressed to the chairman.
6. At the end of the discussion, the chairman says:  
**"If there is no further discussion . . . . ."** or **"Are you ready for the question?"** Then:  
**"The motion is that . . . . "**  
**"All in favour?"** (pause while the count is taken by the secretary)  
**"Opposed?"** (pause while the count is taken by the secretary)  
**"Abstentions?"** (pause while the count is taken by the secretary)  
**"The motion is carried"** (or is defeated).
7. If anyone calls **"Division"** (questions the voice vote), the chair calls for a show of hands or a standing vote: **"All in favour raise your hand. All opposed ... "** If a majority request it, the vote may be taken by ballot. A **"ballot vote"** is the recommended procedure for election of officers and for resolving a contentious issue.

### SUBSIDIARY MOTIONS

**AMENDMENTS CHANGE MOTIONS:** To qualify the idea of a motion, but not to change the subject or the intent of the main motion.

1. **"I move to amend the motion by . . . . "** :  
 Inserting or adding a word, phrase or sentence.  
 Striking out a word, phrase or sentence.  
 Striking out and inserting a word or phrase or substituting a sentence or paragraph.
2. **"I second the motion to amend."**
3. **"It has been proposed to amend the motion to read as follows . . . . "**  
 The chairman states the main motion and the amendment so the group will understand how the amendment changes the motion. Amendment is handled in the same way as a motion with:  
 Discussion: **"Is there any discussion?"**  
 Question: **"If there is no further discussion, the amendment is . . . ."**  
 Vote: **"All in favour of the amendment . . . . "**  
 Chairman announces the outcome:  
**"The amendment is carried (or defeated)."**  
**"The motion now before the meeting is . . . ."**  
 (states the motion plus the amendment(s) if it carried)  
 In dealing with motions, the vote is taken first on the amendment. If passed, the amended motion is voted on. If the amendment is defeated, the main motion in its original form is voted on.

**TO REFER:** A question is referred to committee for further study and to submit a recommendation to the group at a later time.

**TO TABLE:** To set the matter aside until someone moves to reconsider it.

**TO POSTPONE DEFINITELY:** Postpone discussion until more facts are available.

**TO POSTPONE INDEFINITELY:** The motion may not be considered again that year.

- ▶ Recommended useful resource materials available for reference during a meeting:  
 A copy of your organization's Constitution and By-Laws. Robert's Rules of Order or other guide to basic rules of parliamentary procedure.

MINUTES OF THE 2021 QFHSA AGM ~ draft ~

Quebec Federation of Home and School Associations

77th Annual General Meeting

Held virtually by Zoom June 3, 2021

Minutes

Registered and present during the 2020 Annual General Meeting were 43 people including one (1) special guest, 7 Observers, 8 Directors and 4 Staff. The theme of the 2020 AGM *Home and School: Staying Connected-Under the circumstances*. There were 19 Local Home and School Associations present. The voting associations were:

Beacon Hill Elementary  
Beaconsfield High School  
Children's World Academy  
Ecole Primaire Beaconsfield  
Edinburgh Elementary  
Forest Hill Elementary Sr.  
Greater Gatineau Elementary  
Grenville Elementary  
John Rennie High School  
Laval Junior Academy

Lord Aylmer Elementary  
Merton Elementary  
Pierre Elliott Trudeau Elementary (WQ)  
Roslyn Elementary  
Saint Charles Elementary  
South Hull Elementary  
St. John Fisher Elementary  
Saint Patrick Elementary  
St. Michael's High School

1. Appointments and Procedures/Mission/Quorum The following individuals were appointed to the following positions:

Parliamentarian-Debi Brown; Recording Secretary-Mimi-Anna Tabaczuk; Speakers List-Marlyn Brownrigg; Time Keeper- Rosemary Murphy; Credentials-Marlyn Brownrigg; Scrutineers- Ginette Sauvé-Frankel and Marlyn Brownrigg.

**Motion to accept the appointment of the AGM officers: (Ginette Sauvé-Frankel, Roslyn / Samantha Patel, Merton)**

Quorum: Marlyn Brownrigg, Registration Credentials, reported that there were 19 Home and School Associations in attendance which fulfilled the requirements for a quorum. The President, Linton Garner, assumed the chair.

2. Adoption of Agenda -The Chair presented the agenda for adoption. There were no additions or amendments to the agenda.

**MOTION:** (Julie Laverdure Lord Aylmer/Danielle Leggett, Beaconsfield High) to adopt the agenda as presented.

All in favour

**MOTION CARRIED**

3. Acceptance of Minutes of AGM August 22, 2020 . (Book of Reports pages 7-10)

**MOTION:** (Vanessa Gangai, Edinburgh/ Maggie Holmes, St Michael's) To approve Minutes as presented.

All in favour

**MOTION CARRIED**

4. Finance Report (Book of Reports pages 15)

4.1 Acceptance of the 2020 Financial Statement

**MOTION:** (Effe Kontakos, Laval Junior / Kim Beardsell, Forest Hill Sr) to accept the Financial Statement as presented by the Treasurer.

All in favour

**MOTION CARRIED**

4.2 Adoption of Budget for 2022 (Book of Reports pages 16-19)

**MOTION:** (Nathalie Tremblay, Children's World/ Samantha Patel, Merton) to Adopt the budget as presented.

All in favour

**MOTION CARRIED**

4.3 Reappointment of Auditor for 2021: Verelli-Arrizza

**MOTION:** (Leah Trineer, Roslyn/ Melanie Moore, St Patrick) to appoint the firm Verelli-Arrizza as auditors for QFHS 2021-2022.

All in favour

**MOTION CARRIED**

5. Acceptance of the Committee Reports (Book of Reports pages 21-31)

**MOTION:** (Kim Beardsell, Forest Hill/ Danielle Leggett, Beaconsfield High) to accept the remainder of the Committee reports *en bloc*

All in favour

**MOTION CARRIED**

6. Resolutions Adopted

**6.1 2021-01 Request for Free French Instruction Services for All Who Request Them**

**MOTION:** (Vanessa Gangai, Edinburgh Michelle Deslauriers, Grenville) to adopt as presented.

All in favour

**MOTION CARRIED**

**6.2 2021-02 Evaluation, Improvements, and Investments in School Buildings**

**MOTION:** (Jenn Goldfinch, Forest Hill Sr/Kim Beardsell, Forest Hill Jr) to adopt as presented.

All in favour

**MOTION CARRIED**

**6.3 2021-03 Mail-In Ballots for School Elections**

**MOTION:**(Ginette Sauv e- Frankel, Roslyn / Kim Beardsell, Forest Hill) to adopt as presented.

All in favour

**MOTION CARRIED**

**6.4 2021-04 Request to Revise and Improve the Secondary III and Secondary IV History of Quebec and Canada Curriculum**

**MOTION:** (Samantha Patel, Merton/ Jenn Goldfinch, Forest Hill Sr) to adopt as presented.

All in favour

**MOTION CARRIED**

**6.5 2021-05 Permanent English Voters' List for School Elections**

**MOTION:** (Jenn Carbonell, PETES (Hull)/Michelle Deslauriers, Grenville) adopted as presented.

All in favour

**MOTION CARRIED**

**6.6 2021-06 Curriculum Development**

**MOTION:** (Kim Beardsell, Forest Hill/Nathalie Tremblay, Children's World) to adopt as presented.

All in favour

**MOTION CARRIED**

**6.7 2021-07 Addressing the Issue of the Teacher Shortage in Quebec**

**MOTION:** (Heather Phillips Greater Gatineau/ Jenn Carbonell/ PETES (Hull) adopted as presented.

All in favour

**MOTION CARRIED**

**6.8 2021-08 Environmental Awareness**

**MOTION:** (Sharad Bhargava, St Thomas/ Vanessa Gangai, Edinburgh) adopted as presented.

All in favour

**MOTION CARRIED**

**7. Nominations Report/Elections of Directors and Officers (Book of Reports page 20)**

The nomination report was presented and the four nominees for Directors of the QFHSA Board were introduced to the delegates: Carl Garrett, Nick Giannakoulis, Chris Schaler and Samantha Patel.

**MOTION:** (Michelle Deslauriers, Grenville Effie Kontakos/Laval Jr) to accept the receipt of the nominations report.

All in favour

**MOTION CARRIED**

Nominations declared closed by the Chair

All in favour

**MOTION CARRIED**

**MOTION:** (Jenn Carbonell, PETES (Hull) /Julie Laverdure, Lord Aylmer) to elect Debi Brown, Chris Schaler for one-year terms 2021-2022

**MOTION:** (Kim Beardsell, Forest Hill / Nathalie Tremblay, Children’s World)  
to elect Bobbi Brown, Maxime Côté, Linton Garner, Ginette Sauvé-Frankel, Wanda Leah  
Trineer, Carl Garrett, Nick Giannakoulis, and Samantha Patel to 2-year terms 2021-2023  
All in favour **MOTION CARRIED**

Proposed Slate of Executive Officers 2021-2022: The following individuals were presented as a  
slate of officers.

2021-2022

Vice-President: Maxime Côté  
Vice-President: Natasha Drysdale  
Treasurer: Wanda Leah Trineer  
Secretary: Debi Brown

2021-2023

President: Rosemary Murphy  
Executive Vice President: Ginette Sauvé-Frankel  
Immediate Past President: Linton Garner

**MOTION:** (Samantha Patel, Merton/ Jennifer Carbonell, PETES Hull) to elect the proposed  
slate appointment of the 2021-2022 officers.  
All in favour **MOTION CARRIED**

8. Adjournment: Message from the newly elected President Rosemary Murphy, thanking out-  
going President Linton Garner for his service and offering a thank you to the delegates.

**MOTION:** (Unanimous) to adjourn the 77<sup>th</sup> Quebec Federation of Home and School  
Associations Annual General Meeting.  
All in favour **MOTION CARRIED**

## **PRESIDENT'S REPORT**

Annual General Meeting of June 2022

***Submitted by Rosemary Murphy***

**“Stop the world! I want to get off!”** These words may have been published May 10<sup>th</sup>, 1951 in the *Dayton Daily News* but it's how many of us feel today. Two and a half years of the pandemic, lockdowns, closed/opened schools, on-line/face-to-face schooling, no/yes curricular activities and yay vaccinations. We were saved! We can have a normal life again! Or so we thought.

We have lived through a lifetime of emotions in almost three years. Yes, we have survived but, maybe a trip into space and off planet for an hour or two would be a nice respite.

It has been a year since you elected me president and I have attended well over one hundred meetings, conferences and webinars. Many of these were info sessions on Bill 96 with presentations given by lawyers and professors and panel discussions with MNAs and more lawyers. One meeting was hosted by the Montreal Council of Women marking the 30<sup>th</sup> anniversary of Canada's ratification of the Convention on the Rights of the Child.

The Federation has an amazing staff of four dedicated women who rotated their schedules to maintain the office. They were also able to develop and produce programs for Executive meetings, Regional Councils, the 2021 Fall Conference and the 2021 and 2022 Annual General Meetings. These events with workshops, guest presenters and speakers normally take hours to plan and execute. Working out the details for virtual conferences and meetings took months.

The Board of Directors have held virtual meetings every month discussing the reports received from our subcommittees and how to best serve our members. On February 1<sup>st</sup> and 10<sup>th</sup> the Federation held, in collaboration with LEARN, the Community Learning Centres and the Committee for the Enhancement of the History of Quebec curriculum, a very special event to celebrate Black contributions to the history of Quebec. Both evenings were hosted by the Honorable Marlene Jennings and were well attended by parents, teachers and school board officials. The representatives attending on behalf of their schools were sent a copy of *The Kids' Book of Black Canadian History* written by Rosemary Sandlier and illustrated by Wang Qijun.

I hope to be able to invite you to a person-to-person Fall Conference this November as long as COVID and the Monkey Pox don't go crazy. Maybe we should kick these viruses off the planet.

I hope you have a wonderful summer with your families. Have fun, rest, rediscover yourselves, reconnect with your loved ones and rekindle your Home & School spirit. Please take care and stay safe.



## **Executive Director- 2021-22 in review**

Report to the Annual General Meeting June 2, 2022

***Submitted by Carol Meindl, Executive Director***

Despite the on-going pandemic, QFHSA remained busy. Although staff presence in the office was still reduced, we all put in at least one day in person and worked from home the rest of the time.

We returned in the Fall ready to assist our member associations with their own return to a more active program in their schools, much to everyone's relief. Our Home and Schools were not as concerned about what they were going to do as was the case in 2020. They were able to hit the ground running and some even started work on updating their by-laws.

We held our annual Executive Workshops in October and our annual Fall Conference in November (see separate written reports) with Regional Council meetings May 4-6, 2021 and May 12 & 16, 2022. Our member associations appreciated these opportunities to learn new parenting and leadership skills and to network with one another.

QFHSA was active with ComECH Quebec, who hosted a series of meetings and invited Noel Burke to speak on May 26, 2021, and Raymond Th  berge, Commissioner for Official Languages, to speak to C-32 on Jan 27, 2022. As a continuation of the work of ComECH and in partnership with them, QFHSA had applied for and was granted funding from CSMARI for our Black History Month project: *Celebrating the Black Contributions to the History of Quebec from Mathieu Da Costa to Marlene Jennings 1608-2022*. We held a set of presentations on Feb 1 and 10<sup>th</sup>. led by the Honourable Marlene Jennings, Dr. Dorothy Williams and Linton Garner, to explore some of the Black historical figures in Canadian history and to introduce the ABCs of Black Canadian History Teaching Kits. Over 90 teachers, parents and members in the educational field participated. Video-recordings of the presentations are available on the website.

Youth Exploring Science had a great deal of interest this year with five schools receiving micro-grants to pursue their in-class science projects: Maple Grove, Souvenir, Beurling Academy, Westwood, and Baie Comeau (see Youth Exploring Science report in this document).

Insurance renewal: QFHSA had a difficult time this year renewing our General Commercial Liability Insurance which covers our member associations. Insurance premiums are going up for everyone and QFHSA was no exception. Home and School activity, when dealing with children's safety, apparently, is a high-risk endeavor.

Rosemary Murphy and I were heavily involved with the QCGN Community Roundtable initiative which is examining funding issues, relevant data collection, representation and organizational and network health for the English-speaking community in Quebec. The activities pursued will help clarify for our funders what the true issues are that need to be addressed, now and in the future, to maintain a vital community.

Projet de loi n° 96 *An Act respecting French, the official and common language of Québec* was introduced in May 2021, just before summer break and commenced Committee consultations on October 7th, 2021. Our Rights, Education and Resolutions Committees shifted into high gear as they knew the negative implications of this law, if passed as is, were far-reaching and would prove detrimental to our community. We helped organize a parent rally on March 14th, 2022, along with EPCA, QCGN and QESBA, to demonstrate our opposition to the draconian measures being proposed in this controversial bill to “promote and protect the French language in Quebec”

QFHSA remained an active member of COFFEE-Quebec, chaired by Brian Rock, who organized a series of meetings featuring invited guest speakers to discuss Bill 96: David Birnbaum, (MNA D’Arcy McGee), Lawyer Brent Tyler, Constitutional Lawyer Julius Gray and Prof. Richard Bourhis. All brought a different perspective to the table.

In May 2022, we were able to bring Simon Hogue, a history student and an intern with Concordia’s ‘Beat the Odds’ internship program, to work on the QFHSA archives as well as learn the ‘ins and outs’ of working for an English not-for-profit organization in Quebec.

Home and School remains a valuable institution of the English speaking community, active for over 100 years in Quebec. A big thank you to all the members of our Home and School associations for carrying the torch forward, through these challenging times!

## FINANCE

Report to the Annual General Meeting, June 2, 2022  
*Submitted by Leah Trineer, Treasurer*

Committee members: Leah Trineer, Treasurer; Carol Meindl, Executive Director; Marlyn Brownrigg, Membership Services Coordinator and Mimi-Anna Tabaczuk, Administrative Assistant.

Mandate: Prepare annual budgets for the Quebec Federation of Home and School Associations Inc. (QFHSA) Board of Directors and its Committees. Review accounting procedures, the auditor's report and the expense sheets for directors. Prepare recommendations for the membership and administration fees. Review the Charitable Information Return. Oversee the finances, comparing actual results to budgets and prepare financial reports and recommendations for the Board to review at its periodic meetings. Reviews the financial reports submitted by the local home and schools.

Activities:

- Prepared the Proposed 2023 budget for 2022 AGM.
- Reviewed and revised policies and procedures on expense reporting.
- Shared financial report information at Board of Director and Executive Meetings.

Financial changes: The board acknowledged that we follow generally accepted accounting principles for non-profit organizations. There will be a substantial increase in the Commercial General Liability Insurance premiums with Lloyd's of London which will be reflected in the 2022 financial statement.\* see separate report

Funding: *Canadian Heritage* granted QFHSA a three-year grant (2020-2023) of \$114,000 each. Due to a change in Assistant Deputy Ministers of Education in 2021 our grant request for 2021-2023 was not received. We were advised to resubmit a grant request for the 2022-2024 period instead. *The Quebec Ministry of Education* has not yet responded to our request. In 2021 we show a family membership revenue decrease over 2020 of about \$25,000 compared to 2020. The application to the Canadian Emergency Wages Subsidy (CEWS) brought in funds to offset salaries. However, the full effect of the pandemic and Home and School decline in activity is still being felt and continues to be reflected in these 2021 financial statements.

The Finance Committee held regular bi-weekly meetings online to manage the cash flow and prepare for the financial review in 2022.

Budget: A proposed budget for 2023 was presented to the Board of Directors by the Committee at a regular Board meeting on Apr 23, 2022. The financial review for January 1 to December 31, 2021, as prepared by Verrelli-Arrizza, was approved for presentation to the AGM at the following meeting on May 19, 2022.

**RECOMMENDATION:** The Finance Committee recommends that the proposed budget for 2023 be approved by the membership at the Annual General Meeting, June 2, 2022.

**DRAFT QFHSA Budget 2023**

REVENUE		BUDGET 2021	ACTUALS 2021	BUDGET 2022	BUDGET 2023
<b>Donations Outside projects</b>					
	South Hull		\$ 3,050.00		
<b>Memebrship and Services Income</b>					
	Family Membership Revenue	\$ 82,000.00	\$ 49,464.00	\$ 70,000.00	\$ 75,000.00
	Group Affiliate Revenue				\$ 100.00
	Administration Fee Revenue	\$ 4,500.00	\$ 4,070.00	\$ 4,500.00	\$ 4,500.00
	Individual Membership Revenue	\$ 400.00	\$ 160.00	\$ 400.00	\$ 400.00
	NEWS Revenue ( Subscription/Advert.)	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 500.00
<b>Grants, Sponsorship, Donations etc</b>					
	Canadian Heritage Annual Project	\$ 114,000.00	\$ 114,000.00	\$ 114,000.00	\$ 114,000.00
	Other Federal Grants Income		\$ 29,829.04		
	MEES Gants Income	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 40,000.00
	Provincial Grants-MEES	\$ 200.00	\$ 10,000.00	\$ 200.00	\$ 500.00
	Literacy Revenue		\$ 475.00		
	Locals Executive Development		\$ (959.34)		
	AGM Conference Revenues	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00
	Fall Conference Revenues	\$ 2,200.00		\$ 2,200.00	\$ 2,200.00
	Interest Revenue	\$ 200.00	\$ 142.50	\$ 200.00	\$ 200.00
	Miscellaneous	\$ 300.00	\$ 567.56	\$ 300.00	
<b>Total Revenue</b>		<b>\$ 254,800.00</b>	<b>\$ 211,048.76</b>	<b>\$ 242,800.00</b>	<b>\$ 242,400.00</b>

**EXPENSE****Professional Fees/ Insurance**

Accounting/Audit Fees	\$ 7,000.00	\$ 6,449.25	\$ 7,000.00	\$ 7,500.00
Legal Fees	\$ 3,000.00	\$ 403.09	\$ 3,000.00	\$ 3,000.00
Insurance	\$ 20,000.00	\$ 6,982.31	\$ 20,000.00	\$ 28,000.00

**Human Resources**

Salaries	\$ 91,700.00	\$ 98,749.52	\$ 93,700.00	\$ 97,200.00
Wage Levies	\$ 10,500.00	\$ 10,341.08	\$ 11,000.00	\$ 10,500.00
Staff Development				

**Office Operations**

Rent and Business Taxes	\$ 29,600.00	\$ 25,805.14	\$ 29,600.00	\$ 31,000.00
Bank Charges & Interest	\$ 500.00	\$ 413.10	\$ 500.00	\$ 400.00
Electricity & Heating	\$ 400.00	\$ 410.96	\$ 400.00	\$ 400.00
Office Supplies & Equipment	\$ 9,200.00	\$ 14,824.84	\$ 8,000.00	\$ 10,000.00
Postage Courier	\$ 4,000.00	\$ 4,131.17	\$ 3,000.00	\$ 4,000.00
Telecommunications Internet	\$ 5,000.00	\$ 3,068.07	\$ 5,000.00	\$ 5,000.00
Service & Technology Survey		\$ 974.83		\$ 1,000.00
Service & Technology		\$ 853.03		\$ 900.00

**Promotion & Publicity**

QFHSA News- Printing	\$ 7,000.00	\$ 5,981.68	\$ 7,000.00	\$ 7,000.00
QFHSA NEWS-Postage	\$ 2,300.00	\$ 1,788.71	\$ 500.00	\$ 2,000.00
QFHSA NEWS- Layout				\$ 5,000.00
Promo Activities & Materials	\$ 500.00		\$ 500.00	\$ 2,200.00
OFHSA Translation	\$ 500.00	\$ 1,126.42	\$ 500.00	

**QFHSA Membership Meetings & Events**

Fall Conference- Honoraria/Supplies	\$ 3,200.00	\$ 1,909.63	\$ 7,000.00	\$ 3,500.00
AGM- Honoraria & Supplies	\$ 14,200.00		\$ 14,200.00	\$ 13,500.00
AGM' Awards/ Certificates		\$ (443.82)		\$ 500.00
Local Exec. Develop-Supplies	\$ 19,000.00		\$ 20,000.00	\$ 13,000.00

**Board of Directors**

BOD Honorariums		\$ 141.11		
BOD Travel & Accommodations	\$ 5,700.00		\$ 3,700.00	\$ 4,700.00
BOD Meals				

**Committee meeting Exepenses**

Executive Comm			\$ 200.00	\$ 100.00
Membership Comm		\$ 3.38	\$ 200.00	\$ 200.00
Literacy Comm			\$ 200.00	\$ 100.00
Rights Comm			\$ 100.00	\$ 100.00
Education Comm			\$ 200.00	\$ 100.00
Finance Comm			\$ 100.00	\$ 100.00

**Membership Fees & Donation**

Donations to Other Organizations		\$ 4,853.00		\$ 4,000.00
CHSF Membership Fees	\$ 2,150.00	\$ 1,075.00	\$ 2,150.00	\$ 2,150.00
CHSF Travel Expense	\$ 2,000.00		\$ 1,500.00	\$ 1,500.00
Other Membership & Subscription		\$ 100.00		\$ 500.00

**Special projects**

Literacy Projects	\$ 7,350.00	\$ 3,847.50	\$ 7,350.00	\$ 7,350.00
NL21 Disbursements		\$ 259.74		
South Hull Disbursements		\$ 3,050.00		
History & Archives Project		\$ 202.84		
YES Project	\$ 4,000.00	\$ 960.01	\$ 4,000.00	\$ 4,000.00
Other Projects				

**Contract Services**

Contract Translation Services		\$ 600.00		\$ 500.00
Contract Archivist	\$ 6,000.00		\$ 6,000.00	

**Total Expense**

<b>\$ 254,800.00</b>	<b>\$ 198,861.59</b>	<b>\$ 256,600.00</b>	<b>\$ 271,000.00</b>
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## **NOMINATIONS COMMITTEE**

Report to the QFHSA Annual General Meeting, June 2, 2022

***Submitted by Linton Garner, Immediate Past-President, Nominations Committee Chair and Brian Rock, Director, Nominations Committee Secretary***

Members: Linton Garner, Immediate Past President (Committee Chairman); Brian Rock, Director (Committee Secretary); Mike Nalecz, Rights Committee Member; Rosemary Murphy, President (*ex-officio*); and Carol Meindl, Executive Director

### **Directors completing the first year of their two-year term:**

Elizabeth “Bobbi” Brown • Maxime Côté • Linton Garner • Nick Giannakoulis • Samantha Patel  
• Ginette Sauv -Frankel • Wanda Leah Trineer

### **Directors nominated for a two-year term:**

Debi Brown • Natasha Drysdale • Rosemary Murphy • Chris Schaler

### **Nomination Application Forms received:**

Cindy Lockhart\* • Erin Stashin

\*Cindy Lockhart and \*Erin Stashin will be invited to a virtual introductory meeting with the members of the Nominations Committee.

It would be ideal to recommend Cindy and Erin for two-year terms as the result would be a much more balanced Board of Directors: in number = seven (7) for 2022-2023 and six (6) for 2023-2024.

### **Director not standing for election:**

Brian Rock

The Board of Directors would like to thank Brian Rock for his years of service to the Federation.

### **PROPOSED SLATE FOR QFHSA EXECUTIVE COMMITTEE:**

President: Rosemary Murphy; Executive Vice President: Ginette Sauv -Frankel;

Vice President: Maxime Côt ; Vice President: Natasha Drysdale; Treasurer: Wanda Leah Trineer; Secretary: Debi Brown; Immediate Past President (*ex officio*): Linton Garner.

## EDUCATION SUBCOMMITTEE

Report to the Annual General Meeting June 2, 2022

***Submitted by Samantha Patel, Chair and Bobbi Brown***

**PURPOSE** – The members of the Education Committee have the duty to provide direction to the Board on issues of education that have a direct impact on the student, educators and/or school administration.

The Education Committee also oversees the Literacy Subcommittee which is responsible for the distribution of books to designated schools, the *Born to Read* program and the distribution of grants under the *Reluctant Reader* program (see separate report)

This year, the Committee discussed many issues and concerns as follows:

- Bill 96 – The committee invited both Katherine Korakakis, President of EPCA and Russell Copeman, QESBA Executive Director, to discuss Bill 96 and its effect on CEGEP admissions and other areas in the education sector. QFHSA is working alongside EPCA and QCGN to educate the public, organize rallies, etc. On April 26, 2022, a virtual presentation by Richard Bourhis was given regarding the statistical data on Bill 101 and Bill 96.
- Kit for the 1989 UN Convention for the Rights of the Child– The Committee discussed the possibility of creating and distributing kits with cards/materials/resources, to educate children, parents, and teachers about children’s rights. More information is needed i.e: the length of the project, available subsidies, etc.
- New Citizenship Curriculum – Although there is not much information currently available, the committee will continue to monitor this curriculum change scheduled for 2023.
- Advisory Board on English Education (ABEE) survey regarding the Effect of the Pandemic on English Education sector and the Evaluation of Learning: There were concerns how the pandemic affected students in the English system including the cancellation of provincial exams, mental health, governance, and teaching. ABEE put together a survey and QFHSA agreed to help distribute it.
- Black History Month Conference – This event took place virtually on two evenings in February. Dorothy Williams and Linton Garner presented the “ABC’s of Black Canadian History” in breakout sessions after a presentation by Marlene Jennings, our guest speaker. LEARN provided the online platform. QFHSA received a grant from CSMARI to help with some of the expenses of this event. The QFHSA used some of the funds to send a book to all the schools that participated in this event to add to their library.

Resolutions: In collaboration with the Rights/Resolutions Subcommittee, we discussed and drafted three resolutions: one on Ukrainian children’s access to English Schools and two on CEGEP reform.

2022-06 IMMIGRATING UKRAINIAN CHILDREN

2022-07 QUEBEC ENGLISH CEGEP CURRICULA

2022-08 QUEBEC ENGLISH CEGEP ADMISSIONS POLICY

Read more detailed information in the Rights/Resolutions Subcommittee report.

The Education Committee is open to any member of the QFHSA who is interested in education. We welcome any parents or partners to join. We always welcome new areas of concern.

## **RIGHTS SUBCOMMITTEE**

Report to the Annual General Meeting – June 2<sup>nd</sup>, 2022

***Submitted by Natasha Drysdale, Chair***

**Members:** Natasha Drysdale (Chair), Mike Nalezcz (Vice-Chair), Brian Rock, Carol Meindl, Marlyn Brownrigg, Rose Murphy, Bobbi Brown, Samantha Patel, Chris Schaler, Sharad Bhargava, Barbara Schneider.

**Mandate:** The mandate of the QFHSA Rights Subcommittee is to address topics concerning individual rights and freedoms within the Quebec education system and to provide suggestions to the QFHSA Board of Directors where deemed necessary and/or valuable.

### **Established 2021-2022 priorities:**

- The Ethics and Religious Culture course being replaced with a course focused on citizenship as proposed by the CAQ
- Access of services in English being reserved to ‘Historic’ English speakers as proposed by Bill 96
- Enrolment in English CEGEPs being capped at 2019 levels until 2029 as proposed by Bill 96

### **Special Guests:**

- Dr. Richard Bourhis, presenting “On the planned decline of English Education in Quebec, Bill 96 and some ideological clarifications.”
- Katherine Korakakis, president of the English Parents’ Committee Association regarding possible collaborations (joint with the Education subcommittee)

### **Actions undertaken:**

- Submitted an article on environmental awareness for the QFHSA winter newsletter
- Submitted an article on the abolition of the Ethics and Religious Culture course for the QFHSA winter newsletter
- Initiated a BOD special meeting with special guest QESBA executive director Russell Copeman regarding Bill 96
- Submitted five resolutions for consideration in 2022:
  - **RESOLUTION 2022-01** Objection to the Definition of “Historic” Anglophones and the Consequent Restrictions to Eligibility to Services in English
  - **RESOLUTION 2022-02** Request to Maintain Race, Religion, and Culture as Central Themes in the Proposed Citizenship Course
  - **RESOLUTION 2022-03** A Call to Suspend and Amend Law 21
  - **RESOLUTION 2022-04** Request to Be Included in Future Consultations as a Partner in Education
  - **RESOLUTION 2022-05** The Offering of Bilingual Services by Student Ombudsmen

### **Proposed future actions:**

- Establish an action plan regarding Law 21 upon resolution of the court case
- Establish an action plan regarding Law 40 upon resolution of the court case
- Follow up on the new Citizenship course, to be piloted in 2022-2023
- Establish an action plan with regards to English minority rights in response to Bill 96
- Create a fact/FAQ sheet for voters and/or similar initiatives to increase voter participation in school elections

## **RESOLUTIONS COMMITTEE - Policy Subcommittee**

Statement of Policy Additions (based on 2021 resolutions): Report to the Annual General Meeting – June 2<sup>nd</sup>, 2022

*Submitted by Carol Meindl, Executive Director*

### **EDUCATION**

2. The teaching of French as a second language in English schools from Kindergarten on Focused research aimed at evaluating and strengthening French second language programs and the establishment of standards of functional proficiency. For provincial governments to develop standard methods and tools to evaluate the results of various second language learning programs. Focused research aimed at evaluating and strengthening second language learning programs. [2009.01]

The provincial government providing French instruction services for all those who request them. [2021-01]

19. School boards having control and management of curriculum.

Curriculum development be evidence and fact-based, available simultaneously in English and French and the quality be evaluated. [2021-06]

55. Produce supplemental pedagogical materials for Secondary III and IV, to provide a more balanced and nuanced history of Quebec curriculum that represents the historical contributions of all the minority communities of Quebec. (2017/04) [2021-04]

### **EDUCATION SYSTEM**

22. That there be a permanent linguistic voters list for School Board elections (2005/5); said list to be dependent on School Board attended by voters' children and that the voters remain on this list after their children have finished their secondary education. [2007/6] [2012/02] [2014/02] [2021-05].

Allow the use of mail-in ballots for all eligible electors who ask for them [2021-03]

### **HEALTH**

23. Increased maintenance allotment for healthier school environments. [2001/06] Improved air quality in schools [2010/06] [2021-02]

26. Environmental impact awareness for Home and School fundraising and activities. [2021-08]

### **TEACHERS**

1. Salaries for teachers comparable to those received by similar professionals, i.e. equitable, competitive pay for teachers and recognition of teachers as full-time employees. (2002/01) [2021-07]

## RESOLUTIONS SUBCOMMITTEE

Report to the Annual General Meeting – June 2<sup>nd</sup>, 2022

*Submitted by Natasha Drysdale, Chair*

**Members:** Natasha Drysdale (Chair), Brian Rock (Co-Chair), Carol Meindl, Rose Murphy, Marlyn Brownrigg, Debi Brown, Samantha Patel, Sharad Bhargava.

**2020-2021:** Eight (8) resolutions on diverse topics were adopted at the 2020-2021 AGM and subsequently sent to relevant parties.

*Response of note – Letter from Georges Lemieux, Interim Assistant Deputy Minister of Education, regarding resolution 2021-02 EVALUATION, IMPROVEMENTS, AND INVESTMENTS IN SCHOOL BUILDINGS.*

**2021-2022:** This year was busy once again, borne of the current provincial government's various legislative and educational initiatives, resulting in eight (8) new draft resolutions conceived, edited, and finalized in conjunction with the Rights and Education subcommittees over multiple meetings.

All eight draft resolutions were approved unanimously by the subcommittee members present and were sent on to a regular meeting of the QFHSA Board of Directors, where they were also approved unanimously to be presented to the QFHSA Annual General Meeting for consideration.

These are the titles of the eight draft resolutions and their origins:

**Resolution 2022-01** OBJECTION TO THE DEFINITION OF “HISTORIC” ANGLOPHONES AND THE CONSEQUENT RESTRICTIONS TO ELIGIBILITY FOR SERVICES IN ENGLISH from the Rights subcommittee

**Resolution 2022-02** REQUEST TO MAINTAIN RACE, RELIGION, AND CULTURE AS CENTRAL THEMES IN THE PROPOSED CITIZENSHIP COURSE from the Rights subcommittee

**Resolution 2022-03** A CALL TO SUSPEND AND AMEND LAW 21 from the Rights subcommittee

**Resolution 2022-04** REQUEST TO BE INCLUDED IN FUTURE CONSULTATIONS AS A PARTNER IN EDUCATION from the Rights subcommittee

**Resolution 2022-05** THE OFFERING OF BILINGUAL SERVICES BY STUDENT OMBUDSMEN from the Rights subcommittee

**Resolution 2022-06** IMMIGRATING UKRAINIAN CHILDREN from the Education subcommittee

**Resolution 2022-07** QUEBEC ENGLISH CEGEP CURRICULA from the Education subcommittee

**Resolution 2022-08** QUEBEC ENGLISH CEGEP ADMISSION POLICY from the Education subcommittee

All eight draft resolutions will be presented at the 2022 Annual General Meeting for adoption by the voting delegates.

Thank you to the members of the Rights, Education, and Resolutions subcommittees who dedicated their time and effort into drafting these very important (and unfortunately necessary) resolutions.

CONGRATULATIONS ON ANOTHER PRODUCTIVE YEAR!

## ADMINISTRATION/OFFICE SERVICES - HIRING REPORT

Report to the Annual General Meeting – June 2, 2022

*Submitted by Carol Meindl, Executive Director*

### Mandate:

- To oversee the office, technology, equipment/supplies, contracts, etc.
- To oversee Human Resources - hiring, contracts, evaluations, and staff meetings, etc.
- To submit written reports of office activities to the Board of Directors, including recommendations when appropriate.
- To oversee the organization of the various committees of the Federation, including finding chairpersons.

### Administrative Changes:

There were some changes in administration this year. The committee mandates were reviewed and were maintained with the following committee structure:

### Standing Committees

**Executive** *Chair - Rosemary Murphy*  
**History/Archives project, Constitution/By-Laws (QFHS)**  
**Outreach/Communications (external)** *Chair - Rosemary Murphy*  
**Nominations** *Chair - Linton Garner*  
**Finance** *Chair - Wanda Leah Trineer*

### Ad Hoc Committees

**Membership** *Chair – Bobbi Brown*  
Membership Services  
Communications (internal)  
Constitution/By-Laws (Associations)  
**Education Subcommittee** *Chair – Bobbi Brown*  
*Samantha Patel (from Mar 2022)*  
Literacy  
**Rights Subcommittee** *Chair - Natasha Drysdale*  
**Resolutions Subcommittee** *Chair – Natasha Drysdale*

### QFHS Office Staff 2020-2021:

Carol Meindl	Executive Director
Mimi-Anna Tabaczuk	Administrative Assistant
Marlyn Brownrigg	Membership Services Coordinator
Karen Henchey	Communications Officer

### Contract Positions:

Jing Zhang	Archivist (October 23rd, 2021-April 9th, 2022)
Simon Hogue	“Beat the Odds” Intern (archiving) May 1st, 2022-June 30, 2022

### Board of Director Changes:

Chris Schaler	Nick Giannakoulis	Samantha Patel	Director (elected)
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## **COMMUNICATIONS, MEDIA, AND PUBLIC RELATIONS**

Report to the Annual General Meeting, June 2<sup>nd</sup>, 2022

***Submitted by Karen Henchey, QFHSA Communications Officer***

### **Mandate**

To oversee the implementation of initiatives to promote the mission and highlight the activities of the QFHSA through various media, including the *QFHSA News* newsmagazine, the QFHSA website, social media (Facebook, Instagram, and Twitter), press releases, interviews, and articles.

### **The Team**

The communications team is comprised of the QFHSA's four staff members. Leading the group is Executive Director Carol Meindl. Marlyn Brownrigg and Mimi Tabaczuk join her on the editorial board of the *QFHSA News*, and Communications Officer Karen Henchey is responsible for creating most of our organization's print and electronic communications.

### **Our Activities**

This report covers QFHSA communications activity for the one-year period of May 11, 2021 to May 11, 2022.

### **Communications**

The QFHSA has been using all means of communication at its disposal to connect with and support local associations through another pandemic school year and share our news with the community at large.

### **E-Bulletins**

In the past year, the QFHSA sent 23,490 emails via Constant Contact. The emails reach the following groups: local Home and School Association executives; the QFHSA's Board of Directors; Home and School parents throughout the province of Quebec; media contacts; and schools/organizations/community members on our electronic mailing list. Our emails have a 60% open rate, which compares well with the industry average (35%).

Here is an overview of the content of our emails:

- 50% shared information about QFHSA events (including our executive training workshops; parenting workshops; Fall Conference and Cooking with Kids workshops; Black History workshops; regional council meetings; annual general meeting)
- Close to 25% were news bulletins for local Home & School executives (including QFHSA news, information, and reminders; news in education; and information about external events)
- Other emails shared surveys; press releases; electronic editions of the *QFHSA News*; and other information.

## QFHSA News

Four issues of the *QFHSA News* were published. All were 28-page full-colour magazines with the exception of the Fall 2021 issue, which was 24 pages. The electronic versions of the magazines were posted on our website and made available via links on our social media platforms.

<b>QFHSA News: Statistics on the Electronic Version</b> <i>May 2022</i>		
<b>Issue</b>	<b>Publication Date</b>	<b>No. of Readers</b>
<b>Summer 2021</b> (Volume 59, Issue 2)	June 30, 2021	284
<b>Fall 2021</b> (Volume 59, Issue 3)	October 19, 2021	213
<b>Winter 2021</b> (Volume 59, Issue 4)	January 7, 2022	203
<b>Spring 2022</b> (Volume 60, Issue 1)	April 5, 2022	156

*This year's highlights:* Contributions from local Home & School Associations are a huge asset to the publication. Each issue had an average of six articles in the "Focus on the Locals" section. Local associations were also featured in regularly published articles on regional council gatherings and feature articles on how local associations help families in need (Fall 2021 issue) and protect and preserve the environment (Spring 2022 issue).

A reader's survey was disseminated in the fall but received very few responses. It will be a worthwhile endeavour to canvas our members and the community at large to gauge the relevance of the magazine format currently used.

## Social Media

### *Facebook, Twitter, Instagram*

<b>The Year's Most Popular Facebook Posts Happened in the Same Week!</b>	
<i>October 21, 2021: We've Got Your Saturday Mornings Covered: Join Us for the Cooking with Kids Workshops</i>	2,696 Likes
<i>October 20, 2021: Join Us for the 2021 Edition of the QFHSA's Fall Conference</i>	2,322 Likes

The QFHSA published a total of 408 **Facebook** posts this year, at least one each weekday. The posts offer a range of information, including breaking news about Quebec education/politics and the pandemic; "Community News" from other organizations; and information about QFHSA events. There are several regular features: Parenting Tips, excerpts from the QFHSA's Children's Literacy Guide, Friday Fun suggestions; Books to Read; and Adventures in Science. Overall, the posts had 79,426 likes. The QFHSA's Facebook page currently has 819 followers, a 9.3% increase in a one-year period.

Information shared on Facebook is usually shared on **Instagram** and **Twitter** as well. Our Instagram followers increased by close to 50% this year, but the number is still small (34). This year also saw a 10.4% increase in our Twitter followers, bringing the total to 349. There were 360 tweets over the course of the year; each had 105 views on average.

### Activity on the QFHSA Think Tank Private Group

Created in 2019, the QFHSA Think Tank is a communication resource for local Home & School executives. Andrea Cappelli, the vice-president at St. Patrick’s Home and School, is the group’s administrator. Cappelli explains the group’s mission to members as follows: “Let’s share our ideas on fundraising to help us all achieve success in our respective school communities!” The group currently has 165 members.

In the past year, there were 39 Think Tank conversations. Many dealt with fundraising and special events, with members sharing recommendations for suppliers and activities. Other discussions touched on such topics as banking methods (electronic payment options, for example), online platforms for fundraising, Home and School meeting protocols, and questions related to the pandemic. For the QFHSA, the Think Tank offers a window on the questions/concerns of our local associations, and it is another tool we can use to communicate with local associations.

### **QFHSA Website**

The QFHSA website is updating periodically. The Home page sees the most changes, as recent news and events are showcased there. In the summer of 2021, all 86 available resource sheets for the QFHSA’s Children’s Literacy Resource Guide were uploaded to the site.

### **Press Releases**

<b>Date</b>	<b>Topic</b>
June 9, 2021	News from the QFHSA's 77th Annual General Meeting—A Thought-Provoking Presentation, Resolutions to Share, and More
November 2, 2021	The QFHSA Is Holding Its Annual Fall Conference
January 21, 2022	The QFHSA and Partners Organize a Special Event to Celebrate Black Contributions to the History of Quebec
April 14, 2022	The QFHSA with the Quebec Community Groups Network (QCGN), the English Parents Committee Association (EPCA), and the Quebec English School Boards Association (QESBA) release a joint statement to protest the Coalition Avenir Québec government’s refusal to change the Bill 96 amendment requiring students in English-language CEGEPs to complete three core courses in French.
May 6, 2022	The Quebec Federation of Home and School Associations to Hold Its 78th Annual General Meeting Thursday, June 2 at 6:30 p.m. on Zoom

## Surveys

Date	Topic	Distribution
May 28, 2021	Feedback Survey on the May Parenting Workshops	All attendees of the May 12 and May 26 parenting workshops (via Constant Contact)
August 26, 2021	Survey: How Home & Schools Help Vulnerable Families	Home & School Presidents (via Constant Contact)
October 19, 2021	The <i>QFHSA News</i> Reader's Survey: To Receive Feedback on the QFHSA's newsmagazine.	A link to the survey was shared in the Fall 2021 issue of the <i>QFHSA News</i> as well as on QFHSA's website and social media platforms
November 25, 2021	Feedback Survey on the Fall Conference	All Fall Conference attendees, including Home & School members (via Constant Contact)
February 3 and February 15, 2022	Feedback Survey on the Black History Workshops (February 1 and 10)	All Black History workshop attendees (via Constant Contact)
February 23, 2022	Survey: What Local Home & School Associations and their Schools Do to Help the Environment	Home & School Presidents (via Constant Contact)

## Publicity

When publicizing upcoming events, the QFHSA uses a combination of email bulletins, social media posts, press releases, the *QFHSA News*, and our website.

### ***Publicizing the Fall Conference***

In addition to the above-mentioned methods, several new methods were used to promote our annual conference:

- Local Home & School Associations received **promotional materials to share on social media.** (Images for Facebook posts, an interactive pdf flyer—all prepared by Mimi Tabaczuk.)
- A **1-page notice** advertising the four Fall Conference workshops was sent to both LEARN and EPCA. It appeared in the *EPCA Newsletter*, Volume 7, page 12.
- A **1-page notice** advertising the Vocational Education workshop was sent to high schools.

### **Goals/Recommendations**

- *QFHSA News*: The fall survey did not yield a significant amount of information. Try again to gather information from our readers. Some ideas: Survey Home & School executives. Survey a sampling of non-Home and School members who receive the electronic or print versions. Conduct a short focus group session on the *QFHSA News* at a future regional council meeting.
- QFHSA Website: Explore the cost of replacing the current website, including the external expertise required, keeping in mind the design work already completed by Bing Bai.
- As always, explore ways to boost readership of the QFHSA's communications.
- Incorporate the new methods used in 2021 in next year's Fall Conference publicity plans. Find other new ways to promote the QFHSA and its activities.

## **MEMBERSHIP SERVICES**

Report to the Annual General Meeting - June 2, 2022

***Submitted by: Marlyn Brownrigg, Membership Services Coordinator, Bobbi Brown, Samantha Patel and Rosemary Murphy, Membership Committee members***

### **Mandate:**

To promote, encourage and assist Home and School associations with membership activities. To evaluate and upgrade membership kits and other membership materials designed to promote membership. To offer training for membership chairpersons via the executive training workshops and the fall conference. To consult with and visit local Home and School associations and other schools interested in forming a Home and School. To encourage local associations to host regional council meetings for other Home and Schools in their area and to participate in regional council meetings hosted by the QFHSA.

### **Preamble:**

Although local Home and School associations were more active this year, the 2021-2022 school year was once again affected by the ongoing COVID-19 pandemic. There were continued restrictions on large gatherings, volunteer access to school buildings and other common Home and School-organized activities. It was interesting to hear about each Home and School's level of involvement which varied from school-to-school and school board-to-school board. QFHSA regional councils and local association meetings were held using online platforms.

### **Executive Workshops:**

Once again, in September, workshops were held using the Zoom platform. Marlyn Brownrigg facilitated the Presidents' workshop, Mimi Tabaczuk the Treasurers' workshop and Karen Henchey and Marlyn Brownrigg together led the Membership and Communications workshops.

Attendance: **78 participants**

President/Vice-President: **31 participants**

Treasurer: **17 participants**

Membership/Communications: **30 participants**

### **Presidents' Meetings/Regional Councils:**

Two sets of regional councils were organized in 2021-2022. The first session was held in January 2022 over three (3) nights with a total attendance of 37 participants and the second session was held in May over two (2) nights with a total attendance of 19 participants. Overall participation was down from the 2020-2021 meetings but this could be because H&S leadership were not as uncertain of the path ahead. The discussions were still beneficial to all who attended. The

QFHSA “Thinktank” Facebook page has become a useful tool for sharing information and finding resources.

**Membership Committee Activities:**

Quite a few local associations chose to revamp their constitution and by-laws this year. The QFHSA thanks the individuals involved for completing this important task. Representatives from the Membership Committee organized or participated in local elections and annual general meetings. “Face-to-face” meetings were held with a few Home and School teams that were facing exceptional challenges.

**Membership Campaigns:** Due to the pandemic and the uncertainty at the beginning of the school year, the QFHSA Board of Directors extended the first membership deadline. Two (2) Home and School Associations are officially on hiatus again this school year, **St. Paul Elementary** joined the QFHSA and Christmas Park Elementary and Lindsay Place High School Home and Schools dissolved. (Lindsay Place High School closed)

**Results from the 2021-2022 Membership Campaign (approximate):**

	<b>2021-2022</b>	<b>2020-2021</b>
<b>Family Memberships:</b>	<b>2510</b>	<b>1920</b>
<b>Associate Memberships:</b>	<b>14</b>	<b>61</b>
<b>Individual Memberships:</b>	<b>5</b>	<b>6</b>
<b>Local Associations in Good Standing:</b>	<b>72</b>	<b>73</b>

**Conclusion:**

Although Home and School activity increased over 2020-2021 levels, it remains to be seen if parent involvement in their local association will return to pre-pandemic levels. Recruiting Executive members and volunteers has always been challenging and decreased visibility at the grassroots level may affect recruitment and retention even more.

## **LITERACY COMMITTEE (subset of the Education Committee)**

Report to the Annual General Meeting- June 2, 2022

***Submitted by the QFHSA Literacy Sub-Committee***

### **Mandate:**

- To promote awareness of the requirements for literacy in a knowledge-based society.
- To mobilise school and community volunteer resources to advocate and deliver literacy programs for prevention and remediation.
- A Children's Literacy Resource Guide (CLRG) is available to help deliver programs.

**Committee members** – Samantha Patel (Chair), Bobbi Brown, Debi Brown, Carol Meindl (Executive Director), Marlyn Brownrigg (Membership Services), Rosemary Murphy (President), Natasha Drysdale, Ginette Sauvé-Frankel, Brian Rock.

### **Activities May 2021-May 2022**

#### ***Reluctant Reader Project: High School Literacy Support:***

The QFHSA Literacy Committee was happy to support five (5) high schools this past school year with grants totaling \$2200.00.

The following grants were disbursed:

- Gaspé Polyvalent (ESSB): \$300.00
- LaurenHill Academy (EMSB): \$500.00
- Laval Junior Academy (SWLSB): \$300.00
- La Tuque High School (CQSB): \$600.00
- Westwood High School (LBPSB): \$500.00

#### ***Born-To-Read:***

- Souvenir Elementary and St. Patrick Elementary offered Born-to-Read programs this past year. Souvenir was the only school where families registered for the program.
- There have been inquiries about Born-to-Read but pandemic restrictions have delayed implementation of the program.

#### ***Book donations:***

- Holiday Basket Book donations: Using books donated or purchased through First Book Canada, local Home and School associations were given books for their

Holiday Baskets for families in need. Fourteen Home and Schools participated and were given about 400 books. This project will be continued next year.

- Boxes of books: Boxes of books from First Book Canada were donated to a grade three and four class at New Carlisle High School and a box was sent to John Sams (Gaspé Polyvalent) for his high school group. In August, the QFHSA was invited by First Book Canada to choose a selection of books at the Pop-up Sale at no charge. The QFHSA thanks First Book Canada for this large donation. Many of these books were used for the QFHSA Holiday Baskets donation program. QFHSA applied to TELUS to help fund expansion of this project for 2022-2023 but the application was denied.

***Plans for Next Year:***

- “On Our Own” Benny Farm: The QFHSA will donate Born-to-Read bags and books for older siblings for this project. Plans to hold an event with fathers was cancelled for the second year in a row due to Covid-19 restrictions.
- Holiday Basket Program: The QFHSA will continue this program and look for funding support if necessary.
- Reluctant Reader: Continue to offer this program to high schools.
- Born-to-Read: Encourage local associations to start this program by donating the first ten Born-to-Read bags.

## **HISTORY/ARCHIVES ACTIVITY**

Report to the Annual General Meeting June 2, 2022

*Submitted by Carol Meindl, Executive Director*

### **Researchers visiting QFHSA archives**

Bill Stockwell October 2021 Thesis proposal “Adapting to An Era of Decline: A Minority-Language School System during Québec’s Quiet Revolution”. Focus on the Lakeshore School Board in the period 1970-98, and its efforts to adapt the course of study and its network of schools, to the needs of its student population. The members of the local Home & School associations, and the grouping known as the Lakeshore Regional Council, were actively advocating for modification and modernization of the curriculum in the period. In particular, he was interested in Home & School recommendations and actions to meet the needs of the students for a practical working knowledge of French, particularly oral expression; also, its role in recommending actions related to the successive waves of legislation and Ministry of Education decrees regarding school admission.

### **Outreach**

Community Knowledge Open Library (CKOL), is a growing online resource created by the Quebec English-Speaking Communities Research Network (QUESCREN) at Concordia University, and was officially launched on March 10, 2022, heavily featuring material from QFHSA archives.

CKOL currently contains over 1400 documents gathered from over 20 groups working with English-speaking communities in Quebec. This resource aims to increase awareness and understanding of English-speaking Quebec by expanding the knowledge base; preserving and disseminating material that is vulnerable to disappearance; and supporting the production of research and evidence-based policy using this material.

In 2021, QFHSA deposited more than 290 scanned documents including our Resolutions from 1947-2016, our Briefs 1956-2016 and our QFHSA NEWS papers/magazine 1943-2018 into CKOL. This online library is now open to the public and will provide a wealth of material for researchers and the curious going forward.

### **Archiving**

Canadian Home and School Federation (CHSF)- QFHSA partnered with CHSF to house and archive their most recent material not yet deposited with the national Archives in Ottawa. QFHSA engaged Jing Zhang to weed, sort, archive the historic material and create a finding aid. CHSF agreed to fund the project.

Beat the Odds Internship project, Concordia- QFHSA approached Jessica King, coordinator of the Concordia ‘Beat the Odds’ Internship program to give a student experience in a not-for-profit organization’s office as well as archiving experience. Simon Hogue was engaged to scan the QFHSA Board of Director minutes 1971-1997, scan the QFHSA Annual General Meeting Book of reports 1974-2022 and the CHSF BOD minutes from 1931-2016. A copy of the QFHSA AGM Book of Reports archive will be deposited with the CKOL when scanning is complete to round out our “gray matter” deposits. The scans of the CHSF material will be made available to the current executive, for as long as CHSF continues to operate. QFHSA has offered to continue to house the CHSF archive for another 5 years or until they decide what is best to be done.

## **ANNUAL GENERAL MEETING June 3, 2021**

Report to the Annual General Meeting of June 2022

***Submitted by the QFHSA Office***

The 2021 Annual General meeting of the Quebec Federation of Home and School Associations was held online on June 3, 2021 beginning at 6:30pm with our registration and guest speaker..

Special guests attending were Charles Taker, Liaison for the Office of the Commissioner of Official Languages; Catherine Le Maistre, Chair of the Advisory Board on English Education; Grant Myers, President, Quebec Anglophone Heritage Network and Renate Sutherland, Director with Quebec Provincial Association of Retired School Educators.

Our Guest Speaker was Heidi Yetman, President of the Quebec Provincial Association of Teachers who gave us insight into the current working conditions of Quebec's teachers and the areas that required immediate attention. Fifty (50) individuals attended her presentation.

Our Business session commenced at 7:30pm and our appointments were as follows: Parliamentarian-Debi Brown; Recording Secretary-Mimi Tabaczuk; Speakers List- Marlyn Brownrigg; Time Keeper-Rosemary Murphy; Credentials- Marlyn Brownrigg; Scrutineers- Ginette Sauvé-Frankel and Marlyn Brownrigg.

There were 18 Home and School Associations that participated to provide quorum:

**LBPSB:** Beaconsfield High School, St Charles Elementary, Forest Hill Junior, Forest Hill Senior, St Patrick Elementary, Children's World Elementary, St John Fisher Elementary, Ecole Primaire Beaconsfield, John Rennie High School, Beacon Hill Elementary **SWLSB**, Laval Junior Academy, Grenville **EMSB:** Merton Elementary, Edinburgh Elementary, **WQSB:** South Hull Elementary, Greater Gatineau, St Michael's High School, Pierre Elliott Trudeau Elementary (Hull)

There were 8 resolutions caucused and adopted at the AGM. A previous caucusing session had been held on May 19th in preparation for the June 3 AGM.

**Resolution 2021-01:** Request for Free French Instruction Services for All Who Request Them- *adopted as amended*

**Resolution 2021-02** Evaluation, Improvements, and Investments in School Buildings *adopted*

**Resolution 2021-03** Mail-In Ballots for School Elections *adopted*

**Resolution 2021-04** Request to Revise and Improve the Secondary III and Secondary IV History of Quebec and Canada Curriculum *adopted*

**Resolution 2021-05** Permanent English Voters' List for School Elections *adopted*

**Resolution 2021-06** Curriculum Development *adopted*

**Resolution 2021-07** Addressing the Issue of the Teacher Shortage in Quebec *adopted*

**Resolution 2021-08** Environmental Awareness *adopted.*

There were Four (4) new Directors elected to the Board: Nick Giannakoulis and Chris Schaler (WQSB); Carl Garret (ESSB); and Samantha Patel (EMSB). Unfortunately, Carl Garret withdrew his nomination during the online elections process and it was unnoticed until after the AGM was over.

A new Executive Committee was elected as well:

**2021-2022**

Vice-President: Maxime Côté

Vice-President: Natasha Drysdale

Treasurer: Wanda Leah Trineer

Secretary: Debi Brown

**2021-2023**

**President: Rosemary Murphy**

Executive Vice-President: Ginette Sauvé-Frankel

Immediate Past President (ex officio): Linton Garner

The meeting adjourned at 9:35pm

## FALL CONFERENCE 2021

Report to the Annual General Meeting June 2, 2022

**Submitted by: The Fall Conference Committee**

Fall Conference Committee: Rosemary Murphy, Carol Meindl, Mimi Tabaczuk, Marlyn Brownrigg, and Karen Henchey.

Like so many things in 2021, this year's edition of the QFHSA's Fall Conference was done a little differently. Instead of our traditional day-long event, we hosted our conference again as a series of evening workshops on Zoom.

- A series of Four (4) evening workshops were planned over a two-week period from November 8<sup>th</sup> to November 18<sup>th</sup>, 2021. Included this time was the workshop on vocational education that was postponed from 2020 due to low enrolment.
- Workshop formulation/presentation varied greatly as some facilitators had more professional facilitating experience than others and were more comfortable with an online presentation.
- For the Zoom conferences, office staff monitored the chat when requested. Board and staff members handled the introductions, closing remarks, and will write the summaries for the QFHSA NEWS.
- Facilitators were given the option of having the session recorded and shared on the QFHSA social media platforms. Four of the six workshops were recorded.
- Participants registered through *Google forms*. Reminder emails were sent automatically to the participants. Despite these reminders, some registrants did not attend the workshops, which was unfortunate. The following table shows spaces reserved versus actual attendance.
- Four Workshops were made available :
  - **Vocational Education: Follow your Passion** facilitated by Maggie Soldano, LBPSB Director of Continuing Education.
  - **Resources to Help your Child Catch Up** facilitated by Debbie Horrocks, Director of LEARN's Provincial Resource Team; Christine Truesdale, Director of LEARN's Pedagogical Services, and Diane Conrad, Director of LEARN's Virtual Campus.
  - **Protecting Yourself Online: Advice from a Professional Hacker** facilitated by Terry Culter, an international award-winning cyber-security expert.
  - **Understanding Inter-personal Conflict Styles** facilitated by Karen Delage, Family Life Educator.

Workshop	Date	Registered	Attended
Vocational Programs Follow your passions	Nov 8	42	20
Resources to Help your child Catch up	Nov 11	61	21
Protect yourself online	Nov 17	76	28
Understanding interpersonal Conflict Styles	Nov 18	85	25
<b>TOTALS</b>		<b>264</b>	<b>94</b>

Of the 93 people who attended the event, 8 were either QFHSA staff or board members. Parents from 35 schools participated, some not in the QFHSA network.

Macdonald High, St Thomas High, Beacon Hill, Royal Vale, Forest Hill Junior, Forest Hill Senior, St Charles, Beaconsfield High, Margaret Manson, William Latter, Children’s World, Chelsea, Eardley, Edinburgh, Gardenview, Gaspé Polyvalent, Heritage Lower Saint Lawrence, Hillcrest Academy, Honore Mercier, Kahnawake Survival School, Kateri School, Laval Junior Academy, Laval Senior Academy, Maple Grove, Merton, PETES, Pierrefonds Community High School, Roslyn, St Edmund, St Patrick, Vincent Massey Collegiate, Westwood, Wilder Penfield, Willingdon and John Rennie

**NEW this year** was the Cooking with Kids series of workshops offered as a family activity. Three Saturday mornings were reserved for Jeannette Barrow, owner of Epiculiste, a company that offers cooking classes for kids as well as adults.

- A follow-up survey was sent out to participants. As of December 1<sup>st</sup>, 23 individuals have completed the survey. Here are some of the insights we have gained:

When asked to rate their level of satisfaction in each workshop they attended, most respondents answered 4 or 5 (on the scale where 1 was “Very dissatisfied” and 5 was “Very satisfied”).

Similarly, when asked to rate the usefulness of the information they received at each workshop, most respondents gave high marks (answering 4 or 5 on a scale where 1 was “Not useful at all” and 5 was “Very useful”).

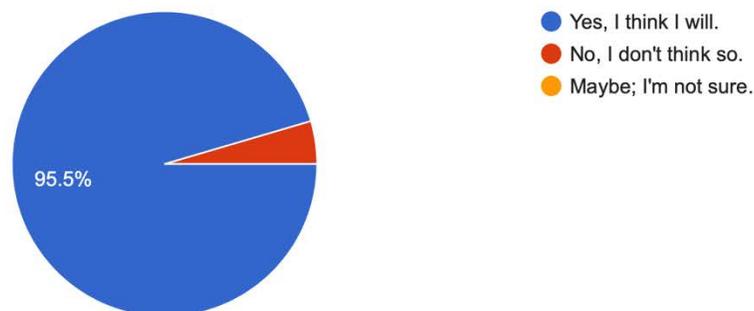
The Conflict Styles workshop received the most negative feedback, with regards to the satisfaction of the presentation.

It is very gratifying to see that most respondents (95.5%) said they anticipated using the information they learned in the future, as shown in the following graphic

Most well received was the Protecting Yourself Online presentation.

Do you anticipate using the information from any of the workshops in the future, either personally or at your local Home & School association?

22 responses



91% of respondents agreed it was very/extremely important for the QFHSA to organize this type of event.

Some elements of this year’s online event were less well received. 60% of respondents gave middling or lower grades to the frequency of the workshops (4 in 2 weeks). That said 100 % of respondents expressed satisfaction with the conference overall.

Overall, the Fall Conference was a success, and the Cooking with Kids response was phenomenal and will be incorporated into our regular programming going forward. We are hoping that 2022 will bring us a year where we can host the Fall Conference in person once again.

## **PARENTING WORKSHOPS:**

### ***Outreach to our Membership and the Community***

Report to the Annual General Meeting, June 2nd, 2022

***Submitted by Karen Henchey, QFHSA Communications Officer***

### **May 2021 Workshops**

In May 2021, the Quebec Federation of Home and School Associations offered **Building Understanding: Transitioning from Elementary to High School**, a two-part parenting workshop series on Zoom. These free workshops allowed the QFHSA to support the personal development and strengthen the parenting skills of QFHSA members as well as parents in the community at large.

Karen Delage, a family life educator with over 15 years of experience working with the Youth Protection mandate, presented the workshops. A short description of each workshop follows.

#### **Workshop 1: Preteen Developmental Stages & Evolving Needs**

Wednesday, May 12, 2021

7 to 8:30 p.m.

**69 registrations; 22 participants**

In this workshop, Karen Delage explored the distinct stages of development a child typically experiences from age 8 through 14. Delage also explained a technique for delivering constructive criticism and provided tips to support a child's growing independence.

#### **Workshop 2: Mutually Changing Roles & Responsibilities**

Wednesday, May 26, 2021

7 to 8:30 p.m.

**68 registrations; 20 participants**

The second workshop delved deeper into the adolescent years. Karen Delage explained how important it is for families to work together to define the values they want to live by. Families can then create rules based on these core values, and the values become the child's moral compass. Delage also explained how to handle family rule breaking and keep the lines of communication open with teens.

#### ***Results from the Follow-Up Survey***

All 34 individuals who participated in the series received the follow-up survey; 13 completed the survey. From the survey, we learned the following:

- The events received high marks from most participants on content, the presenter's knowledge of the subject, and the way the material was presented.
- Participants' overall satisfaction with the May 12<sup>th</sup> workshop was 4.5 on 5; with the May 26<sup>th</sup> workshop, 4.33 on 5.
- When asked, "How important is it to you that the QFHSA organizes parenting workshops?" 77% of respondents said it was either extremely important or very important.

Participants also shared the most useful/important thing(s) they learned from the workshops. Here are some of the responses:

- “It's a great opportunity to learn more strategies and take time to reflect on my parenting.”
- “The importance of identifying core values and having rules to educate and enforce these values within the family.”
- “The workshops definitely affirmed that I should continue allowing my kids to build their identities with lots of discussions and interactions with me and other important people in their lives.”
- “How parents can help their children in each stage of development.”

An article about the May workshops appeared in the Summer 2021 issue of the *QFHSA News* (pages 17 to 19). This enables more parents to benefit from Karen Delage’s teachings.

### **September 2021**

The QFHSA planned a third workshop with Karen Delage. Scheduled for September 28, the workshop was called “Back to School, Back to... Normal?!” It was meant to be a forum for parents to discuss the challenges they were seeing for their children with the 2021 back to school as the pandemic continued to disrupt everyone’s lives. The free Zoom event was open to parents of children in Kindergarten through Grade 11. The information gathered would help the QFHSA plan future parenting workshops. Unfortunately, there was insufficient enrollment, and the event was cancelled.

### **Goals/Recommendations**

- When planning future workshops for parents of tweens/teens, keep in mind the suggestions parents made in the follow-up survey from the May workshops:
  - Social media
  - Issues with teens
  - Discipline and consequences
  - Preventing bullying and cyberbullying (requested twice)
  - Positive and practical parenting strategies for teenagers
  - Self care and safety for early teens
  - The stages of puberty
- Local Home and School Associations can be valuable resources for parenting topics and presenters. It is worth researching the recommendations made at regional council meetings and in the QFHSA Think Tank Facebook group.

## **YOUTH EXPLORING SCIENCE 2021-22**

Report to the Annual General Meeting June 2, 2022

***Submitted by Carol Meindl, Executive Director***

The 2021-22 Youth Exploring Science project was launched on November 6 with a general hard copy mailing to all our member school principals plus the schools who had participated in the past. Total budget for YES in 2021-2022 was set at \$4000.

The application process was set up on google forms and also posted on the website. Notice went out in an ebulletin. Between November 18, 2021 and February 20, 2022, five proposals were submitted:

**Souvenir Elementary** Jill Davey     \$357.51

Many STEM-based activities: the students participated in various activities that enhanced their knowledge of Matter and its properties. The students (in teams) created Candy Cane transport systems, dissected owl pellets and classified the bones found there and built and tested out an obstacle course for our pet gerbils out of recycled material .

Grade 3- 19 students- 13 males /6 females.

**Baie Comeau** Crystal Clarke     \$1000.00

Hydroponic equipment was purchased for gardening without soil. Students learned about the technology behind the basic process of hydroponic gardening using nutrient-rich water. Since this type of gardening could be done indoors, students were able to grow quality vegetables any time of year, without the use of pesticides. Also, since their school was surrounded by rock and poor soil, hydroponics made growing food possible for their students. The project ran in early March. Within 3-6 weeks, vegetables would be ready for harvesting. Students then prepared dishes to serve to other students and teachers in the school.

Sec. 1-3, 10 students in all (5 male and 5 female).

**Maple Grove Elementary School** Catheryne Porsenna     \$455.00

Earth Science: Students learned about and understood the various structures on the surface of the planet, specifically volcanoes. They understood the natural phenomena that takes place in and around volcanoes and their impact on life on Earth. (March-April 2022)

19 grade 5 students (10 male and 9 female)

**Beurling Academy** Tracey Rigby \$941.49

Students identified, measured and recorded the environmental variables that affect physical and mental health in their classroom. They measured temperature, humidity, light and noise levels, and CO2 levels using tools such as thermometers, humidity sensors and detectors. Robotic students built and coded their own sensors and compared this data. They compared classroom data across Canada. They explored solutions to improve the classroom environment, and will communicate and present their findings and results.

Design and Build Project: Designed and constructed a model of a closed system living environment, to house a living plant grown from seed (tomato, herbs or others) \*\* measure temperature, humidity and carbon dioxide levels inside the environment.

Digital Literacy Coding with MakeCode and micro:bit: in collaboration from kidscodejeunesse.org, students learned about coding using microbits and makecode they used the microbits to build their own sensors for the same variables (CO2,temp,humidity noise and light). They again compiled data and analyzed it , to compare with the data values they obtained using commercial detectors and measurement tools.

Grades 7,8 100 students (50 males:50 females)

**Westwood Senior High School** Sharon Buffitt \$808.08

Grade10 Applied & General Science: Designed an assistive device prototype for a 15-year-old boy, who became injured in a snowboarding accident and suffered a spinal cord injury becoming a paraplegic with some loss of grip strength in his hands. The purpose of designing this prototype is so that the fellow student could continue to be independent.

(April)

Two Secondary 4 Applied Science Classes: 52 students (29 male, 20 female, 3 other) Two Secondary 4 General Science: 60 students (26 male, 29 female, 5 other)

More than 260 students benefited from these enhanced science activities and QFHSA was impressed by the ingenuity of the students.

## **BLACK HISTORY MONTH EVENT**

### ***Celebrating the Black Contributions to the History of Quebec from Mathieu da Costa to Marlene Jennings 1608-2022***

Report to the Annual General Meeting June 2, 2022

***Submitted by Carol Meindl, Executive Director***

QFHSA had applied for and was granted federal funding from CSMARI ( Community Support, Multiculturalism, and Anti-Racism Initiatives) for our Black History Month project: *Celebrating the Black Contributions to the History of Quebec from Mathieu Da Costa to Marlene Jennings 1608-2022*. We held a set of zoom presentations to explore some of the Black historical figures in Canadian history and to introduce the ABC's of Black Canadian History Teaching Kits.

The two virtual events were a joint presentation from the Quebec Federation of Home and School Associations, LEARN and ComeCH Quebec.

On February 1st, a panel consisting of Dr. Dorothy Williams, Linton Garner and the Honourable Marlene Jennings shared their own personal experiences growing up in Quebec in the Black community with no representation evident in the primary and secondary history books. Despite that lack of obvious role models, they each found the heroes in their own communities.

Rosemary Murphy, the president of the Quebec Federation of Home and School Associations and Ginette Sauve-Frankel, QFHSA Executive Vice President, opened the evening, welcomed everyone in English and in French, respectively, acknowledged the indigenous land that all live and work in and introduced the first speaker, Marlene Jennings. Rosemary Murphy then introduced Dr. Dorothy Williams and Linton Garner. Linton Garner went into a breakout room while Williams stayed in the main room. This was done so that her presentation could be recorded. After each presentation, a Question and Answer period followed. Link to Video recordings [https://youtu.be/eFEqb\\_MVXHk](https://youtu.be/eFEqb_MVXHk)

On February 10, the second presentation was offered with the same panel. The difference was that Dr. Williams went into the Breakout room and Linton Garner stayed in the main room so that his presentation could be recorded. Again, the presentations were followed by a Question and Answer period. [https://youtu.be/LB8td\\_NuLPU](https://youtu.be/LB8td_NuLPU)

It was clear from the questions asked after the presentations and responses received in the online evaluation, that many participants were surprised and clearly unaware of the number and variety of black contributions to history, science, industry and innovation throughout the history of Canada and Quebec.

*I thought the message was really important: Black children need to hear about their part of Canadian history. It's kind of astonishing that a child would grow up never being told that their heritage is important and valued by their society- Karen Henchey*

*I learned how there were no prominent Black Canadians in our history, except for those we heard from the U.S. and history books and how we could diversify learning in teaching kids about the contributions that Black Canadians made throughout Canadian History by using the kit elaborated by Dr. Williams. We need to have Black Canadian stories in our Canadian History*

*books- Maria Benevides*

COVID 19 was an obstacle to our delivery as our original plan was to host in-person gatherings in two different locations, Pierrefonds, and Gatineau, bringing together teachers, parents and community representatives during Black History Month. But, with the various health restrictions, we decided to pivot and offer virtual events instead. Needless-to-say, we would not have been able to have participation from Rouyn-Noranda and Abitibi-Temiscamingue let alone Guadalajara, Mexico if we had done it in person. Another obstacle, of course, could be Zoom fatigue, with people just tired of being yet again online, for an event, when possibly having already spent all day online for work.

77 people did register for the February 1st presentation with 49 attending (more than 60%)

81 people registered for the February 10th presentation with 40 attending ( ~ 50%)

A book "A Kids Book of Black Canadian History" was sent to each participant from a school as a thank you. Invitations will be sent to future events, to those indicating an interest in the online evaluation survey.

## **CANADIAN HOME AND SCHOOL FEDERATION**

Report to the Annual General meeting, June 2, 2022

*Submitted by Ginette Sauvé-Frankel, QFHSA representative*

The Canadian Home and School Federation (CHSF) is a national parent organization that promotes its involvement at every level of education to ensure decisions are made in the best interest of children. Members meet at Spring and Fall Conferences to share information and resources and to raise concerns that must be addressed at the national level. CHSF has, since its inception in 1895, advocated for Canadian children in their homes, public schools, and communities.

There are currently four provincial federations that regularly attend meetings. However, Nova Scotia will not be renewing its membership at the end of August 2022, leaving only 3 provinces as members. This brings into question the relevance of CHSF and QFHSA's participation.

There have been no face-to-face meetings since November 2019, although it was planned to hold the upcoming Spring Meeting on May 28<sup>th</sup> in person, the executive decided at the March 28<sup>th</sup> meeting to have a zoom meeting, given the still unsure state of the pandemic. All meetings have been virtual, including the Spring Meeting on May 15<sup>th</sup> 2021, the Fall meeting in November 2021 and the Annual General Meeting held on February 9<sup>th</sup>, 2022. The three Executive Committee meetings of June 29<sup>th</sup>, October 6<sup>th</sup> and March 28<sup>th</sup> were also on zoom.

The work of archiving CHSF documents has been undertaken by the QFHSA archivist and soon should be completed. A sum of \$5,000 was set aside by CHSF to pay for those services upon submission of a final invoice.

CHSF has been working with Members of Parliament and the Senate for the past couple of years on two very important issues, as follows:

- To ensure the passage of Bill S-210 to establish the Office for the Commissioner of Children and Youth (a recommendation of the Laurent Report).
- To ensure the development of national standards for a dedicated School Food Fund.

## **QCGN (Quebec Community Groups Network)**

Report to the Annual General Meeting June 2 2022

***Submitted by Rosemary Murphy, QFHSA Liaison with QCGN***

QFHSA Director and QCGN Liaison, Brian Rock, was elected to the QCGN Board of Directors in November 2020 where he worked to establish a standing committee on Education. Although the committee was struck, it never met and Brian Rock resigned after 1 ½ years on the Board.

Members of the QFHSA Board continue to make themselves available for consultation by participating in many of the QCGN forums, town halls and webinars.

From Sept 13-17, 2021 the QCGN invited a wide cross-section of Quebecers to express their concerns and present recommendations on Bill 96, An Act respecting French, the official and common language of Québec, which aims to enforce and reinforce the Charter of the French Language (Bill 101). QFHSA made their presentation on Sept 13<sup>th</sup>, 2022.

Brian Rock attended the AGM on Oct 6, 2021 as the QFHSA voting delegate.

The Community Development Plan began its consultation session in Oct 2021 and continued over the next 6 months. Two members of QFHSA are currently serving on the QCGN Roundtable on Education sessions: Representation (Rosemary Murphy) and Organizational and Network Health (Carol Meindl)

QFHSA also joined forces with QCGN, EPCA and QESBA to plan and promote a very successful march and demonstration, from Dawson CEGEP to McGill College, on May 14 to protest Bill 96. QFHSA also partnered with the same organizations to support a follow up demonstration on May 26, 2020 at Place du Canada.

QCGN Board of Director in 2021-2022

**Marlene Jennings** – President

**Kevin Shaar** – Vice-President

**Eva Ludvig** – Treasurer

**Matt Aronson** – Secretary

**Alix Adrien**

**Eleni Bakopanos**

**Sandra K. de la Ronde**

**Anna Farrow**

**Joan Fraser**

**Valerie Gordon-Williams**

**Matthew Harrington**

**Maureen Kiely**

**Katherine Korakakis**

**Eric Maldoff**

Brian Rock Oct 2021-Jan 2022

The QCGN did not host the *Victor and Sheila Goldbloom Awards* nor did they host the *Young Quebecers Leading the Way Award* in 2021.

### *Looking forward*

The 2022-2027 Community Development Plan for English-speaking Quebec is a framework for collective action undertaken by the community sector to improve its vitality. Through coordinated, strategic action, the community asserts collective control over the resources allocated to it to ensure its development.

For more than 20 years, the Quebec Community Groups Network (QCGN) has worked with community stakeholders to produce an ever-evolving roadmap that expresses community needs, asserts shared priorities, and frames collective action. This process has allowed our community to have a say in its long-term growth while providing the space to address short-term challenges. As an official interlocutor between the Government of Canada and the English-speaking community of Quebec, the QCGN acts as steward of this planning process. It is responsible to mobilize the broader community to participate as well as to represent emerging priorities to decision-makers.

QFHSA, as an active member of QCGN, will continue to play a role in supporting the English-speaking Community of Quebec

**COFFEE-QC - COalition For the Future of English Education in Quebec**  
Report to the QFHSA Annual General Meeting, June 2, 2022  
***Submitted by Brian Rock, COFFEE-QC Liaison***

**COalition For the Future of English Education in Québec (COFFEE-QC)** is an alliance of individual educators, academics, and activists, established in 2015, to promote the future of English education in the province of Québec.  
COFFEE-QC meets at the call of its Chairperson.

The Chairperson is Brian Rock and the Secretary is Carol Meindl.

Activities:

February 15<sup>th</sup>: Virtual general meeting: planning schedule of guest speakers

February 28<sup>th</sup>: Virtual meeting with guest speaker: Me. Brent D. Tyler, lawyer of Montreal

March 22<sup>nd</sup>: Virtual meeting with guest speaker: Me. Julius H. Grey, lawyer of Montreal

April 4<sup>th</sup>: Virtual meeting with guest speaker: Mr. David Birnbaum, QLP MNA for D'Arcy-McGee

April 26<sup>th</sup>: Virtual meeting with guest speaker: Dr. Richard Y. Bourhis, Ph. D., Professor, UQAM

ComECH-QC plans for the immediate future include inviting the political party leaders as guest speakers at virtual meetings to discuss the future of English education in the province leading up to the provincial general election scheduled for Monday, October 3<sup>rd</sup>, 2022.

Those wishing to be invited to meetings of COFFEE-QC may contact: [rock\\_brian@hotmail.com](mailto:rock_brian@hotmail.com) or [carol.meindl@gmail.com](mailto:carol.meindl@gmail.com)

COFFEE-QC was created in 2015 at the initiative of members of the QFHSA Rights Committee who reached out to other educators, academics, and activists to establish COFFEE-QC.

COFFEE-QC wishes to thank the QFHSA for its much-appreciated technical support which has allowed COFFEE-QC to remain active over the last twelve months.

## **ComECH-QC Committee for the Enhancement of the Curriculum of the History of Quebec**

Report to the QFHSA Annual General Meeting, June 2 2022

*Submitted by Brian Rock, ComECH Liaison*

**Committee for the Enhancement of the Curriculum of the History of Quebec (ComECH-QC)** is a not-for-profit organization which aims to enhance the curriculum of the history of Quebec classes in Secondary III and Secondary IV.

**ComECH-QC** advocates for the improvement of the historical content of the curriculum to include a fair and balanced presentation of the contributions to the development of Quebec over the centuries by the minority communities including those of the Anglophones, Allophones, Indigenous, Blacks, Jewish, Muslim, and other minority groups.

The interests of **ComECH-QC** center around the present curriculum of the History of Quebec courses offered in Secondary III and Secondary IV, the textbooks, the workbooks, and the resources used, enhancement of local history, and recent related current events.

**ComECH-QC** is a member organization of the **Quebec Anglophone Heritage Network (QAHN)**. **ComECH-QC** is represented by its chairperson (or delegate) at the **QAHN Annual General Meeting**.

The Chairperson is Brian Rock and the Secretary is Carol Meindl. ComECH-brings together educators, academics, and activists dedicated to promoting the improvement of the curriculum of the history of Quebec in the province.

### **Activities**

On October 18<sup>th</sup>, 2021, ComECH-QC sponsored a virtual panel discussion comprised of Haniya Sheikh, Nazerah Sheikh, and Fareed Khan on activities organized celebrating the Islamic Heritage Month of October.

On November 4<sup>th</sup>, 2021, ComECH-QC Chairperson Brian Rock moderated a virtual panel “Celebrating the Black Contributions to the History of Quebec from Mathieu da Costa to the Honourable Marlene Jennings: 1608 – 2021” featuring Marlene Jennings, Dorothy Williams, and Linton Garner during the Community Vitality Conference sponsored by Concordia University.

On February 1<sup>st</sup> and 10<sup>th</sup>, 2022, ComECH promoted Black History Month by co-sponsoring with QFHSA, LEARN and the Community Learning Centres Initiative virtual panels “Celebrating the Black Contributions to the History of Quebec from Mathieu da Costa to the Honourable Marlene Jennings: 1608 – 2022” again featuring Marlene Jennings, Dorothy Williams, and Linton Garner. The event was supported financially through a federal grant from CSMARI (Community Support, Multiculturalism, and Anti-Racism Initiatives)

ComECH-QC plans for 2022-2023 include inviting to meetings: Ministers of the Quebec and Federal Governments responsible for portfolios including education, higher education, indigenous services, youth, diversity, inclusion, and related issues.

Those wishing to be invited to meetings of ComECH-QC may contact [rock\\_brian@hotmail.com](mailto:rock_brian@hotmail.com) or [carol.meindl@gmail.com](mailto:carol.meindl@gmail.com)

ComECH-QC was created at the initiative of members of the QFHSA Rights Committee who reached out to other educators, academics, and activists to establish ComECH-QC.

ComECH-QC wishes to thank the QFHSA for its much-appreciated technical support which has allowed ComECH-QC to remain active over the last twelve months.

# Annex A

**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**FINANCIAL STATEMENTS**

**AS AT DECEMBER 31, 2021  
(Unaudited)**

**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**FINANCIAL STATEMENTS**

**AS AT DECEMBER 31, 2021  
(Unaudited)**

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## INDEPENDANT PRACTITIONERS REVIEW ENGAGEMENT REPORT

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### To the Directors of Québec Federation of Home and School Associations

We have reviewed the accompanying financial statements of Québec Federation of Home and School Associations (Federation) that comprise the statement of financial position as at December 31, 2021, and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal controls as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the Federation, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

#### *Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of the Federation as at December 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for profit organizations.

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Chartered Professional Accountants

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Pointe Claire, Québec  
June 24, 2022

By I Anthony Verelli, CPA-Auditor, CA

**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**  
**(Incorporated under the laws of Québec)**

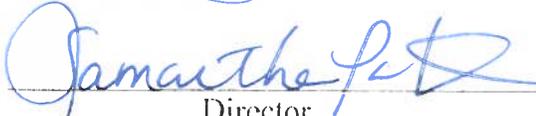
**STATEMENT OF FINANCIAL POSITION**

**AS AT DECEMBER 31, 2021**  
**(Unaudited)**

	<b>2021</b>	<b>2020</b>
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash and cash equivalents	\$ 156,756	\$ 143,076
Funds held in trust (Note 3)	9,500	9,500
Membership fees receivable	14,478	13,633
Sales taxes refundable	4,704	4,690
Grant receivable	-	10,000
Prepaid expenses	6,982	18,724
	<b>\$ 192,420</b>	<b>\$ 199,623</b>
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities (Note 4)	\$ 10,637	\$ 6,663
Deferred contributions- Program No to 'Loi 21' (Note 5)	-	2,786
Deferred program grants (Note 6)	28,500	39,750
Deferred membership fees (Note 7)	32,989	28,640
	<b>72,126</b>	<b>77,839</b>
<b>NET ASSETS</b>		
<b>NET ASSETS RESTRICTED FOR AWARDS PURPOSES (NOTE 3)</b>	<b>9,500</b>	<b>9,500</b>
<b>UNRESTRICTED NET ASSETS</b>	<b>110,794</b>	<b>112,284</b>
	<b>120,294</b>	<b>121,784</b>
	<b>\$ 192,420</b>	<b>\$ 199,623</b>

**ON BEHALF OF THE BOARD:**

  
 \_\_\_\_\_  
 Director

  
 \_\_\_\_\_  
 Director

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2021  
(Unaudited)

	Restricted for awards purposes	Unrestricted	2021	2020
BALANCE - BEGINNING OF YEAR	\$ 9,500	\$ 112,284	\$ 121,784	\$ 54,025
Excess of revenues (expenses)	-	(1,490)	(1,490)	67,759
<b>BALANCE - END OF YEAR</b>	<b>\$ 9,500</b>	<b>\$ 110,794</b>	<b>\$ 120,294</b>	<b>\$ 121,784</b>

**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**STATEMENT OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2021  
(Unaudited)**

	<b>2021</b>	<b>2020</b>
<b>REVENUES (PAGE 7)</b>	<b>\$ 181,957</b>	<b>\$ 266,963</b>
<b>EXPENSES</b>		
CHSF Affiliation fees and others	1,075	-
Travel and conferences	-	3,481
Home and school news	7,770	6,554
Committee costs	73	33
Insurance	18,724	19,936
Provincial office		
Postage and courier	3,926	1,500
Office supplies	15,943	13,458
Telecommunications and internet	4,896	6,025
Professional fees	6,702	9,998
Rent, electricity and occupancy charges	28,242	26,781
Salaries and employee benefits (Note 10)	79,235	102,863
Fees and honorariums	2,511	1,856
No to 'Loi 21' project	260	1,103
Yes Project	960	3,104
Literacy project	4,050	1,651
South Hull School yard project	3,050	-
Other projects	1,177	861
Donations paid	4,853	-
	<b>183,447</b>	<b>199,204</b>
<b>EXCESS OF REVENUES (EXPENSES)</b>	<b>\$ (1,490)</b>	<b>\$ 67,759</b>

**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED DECEMBER 31, 2021  
(Unaudited)**

	<b>2021</b>	<b>2020</b>
<b>OPERATING ACTIVITIES</b>		
Excess of revenues (expenses)	\$ (1,490)	\$ 67,759
Decrease in membership fees receivable	(845)	3,066
Decrease (increase) in sales taxes refundable	(14)	2,725
Decrease (increase) in grant receivable	10,000	(5,700)
Decrease (increase) in prepaid expenses	11,742	(18,724)
Increase (decrease) in accounts payable and accrued liabilities	3,974	(5,094)
Decrease in donations payable	-	(1,900)
Increase(decrease) in deferred contributions - Program No to 'Loi 21'	(2,786)	1,552
Increase (decrease) in deferred program grants	(11,250)	5,314
Increase (decrease) in deferred membership fees	4,349	(30,339)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>13,680</b>	<b>18,659</b>
<b>INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>13,680</b>	<b>18,659</b>
<b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>	<b>143,076</b>	<b>124,417</b>
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	<b>\$ 156,756</b>	<b>\$ 143,076</b>
<b>CASH AND CASH EQUIVALENTS MADE UP AS FOLLOWS:</b>		
Cash	\$ 135,713	\$ 122,054
Canadian treasury bill fund	21,043	21,022
	<b>\$ 156,756</b>	<b>\$ 143,076</b>

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

SCHEDULE OF REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2021  
(Unaudited)

	2021	2020
<b>REVENUES</b>		
Membership fees - family	\$ 45,135	\$ 70,442
Membership fees - individuals	160	150
Federal Canadian heritage program grant	114,000	114,000
Other provincial grant	11,250	76,686
No to 'Loi 21' project	2,786	1,103
South Hull School yard project	3,050	-
Other revenues	1,042	12
News - advertising and subscriptions	250	-
Interest earned	164	220
Administration fees received	4,120	4,350
	<b>\$ 181,957</b>	<b>\$ 266,963</b>

# QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

## NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2021  
(Unaudited)

### 1. NATURE AND PURPOSE OF THE FEDERATION

The Québec Federation of Home and School Associations (Federation) is an incorporated, independent, not-for-profit volunteer organization dedicated to enhancing the education and general well-being of children and youth. It promotes the involvement of parents, students, educators and the community at large in the advancement of learning and acts as a voice for parents. The Federation is a registered not-for-profit organization.

### 2. SIGNIFICANT ACCOUNTING POLICIES

a) The Federation applies the Canadian accounting standards for not-for-profit organizations (ASNFPPO), which are in accordance with Canadian generally accepted accounting principles (GAAP).

#### b) Revenue Recognition

The Federation uses the deferral method of accounting and recognizes revenue in the period in which the related expenses are incurred. Under the deferral method, endowment contributions are reported as direct increases in net assets.

- i) Membership fees are received mostly in the Fall of each year and are taken into revenue over the period from the first of September to the following thirty-first of August.
- ii) Program funding and grants are received from Federal and Provincial agencies. The revenue from Federal agencies is recognized over the donor's fiscal year which is from the first day of April to the following thirty-first day of March. The revenue from the Provincial agency, the Ministry of Education, is recognized over the period from the first day of September to the following thirty-first day of August.
- iii) All other revenues are recognized when received.

# QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

## NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2021

(Unaudited)

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### c) **Contributed Services**

All volunteers at all levels of the Federation contributed approximately 49,000 hours in 2021 (2020: 32,850 hours) to assist the Federation in carrying out its activities. There was an increase in the current year of the hours volunteered due to the COVID-19 lockdowns being relaxed. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

#### d) **Use of Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses for the periods covered.

The main estimates relate to the impairment of financial assets.

#### e) **Cash and Cash Equivalents**

The Federation's policy is to disclose bank balances under cash and cash equivalents including bank overdrafts with balances that fluctuate from being positive to overdrawn and temporary investments with a maturity period of three months or less from the date of acquisition.

#### f) **Financial Instruments**

##### **Initial and Subsequent Measurement**

The Federation initially measures its financial assets and financial liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or the exchange amount, as appropriate.

The Federation subsequently measures all of its financial assets and financial liabilities at cost or amortized cost. Changes in fair value of these financial instruments are recognized in the statement of operations during the year.

Financial assets measured at amortized cost on a straight-line basis include cash and cash equivalents, funds held in trust, membership fees receivable and grant receivable.

# QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

## NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2021  
(Unaudited)

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### g) Financial Instruments (Cont'd)

Financial liabilities measured at amortized cost on a straight-line basis include the trade accounts payable and accrued liabilities, amounts due to employees, deferred contributions- Program.No to 'Loi 21', deferred program grants and deferred membership fees.

#### Transaction Costs

Transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in the statement of operations in the year incurred. Transaction costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and recognized in the statement of operations over the life of the instrument using the straight-line method.

#### Impairment

For financial assets measured at cost or amortized cost, the Federation determines whether there are indications of possible impairment. When there is an indication of impairment, and the Federation determines that a significant adverse change has occurred during the year in the expected timing or amount of future cash flows, a write-down is recognized in the statement of operations. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

### 3. FUNDS HELD IN TRUST

The Federation has funds in trust amounting to \$9,500 (2020: \$9,500). The donors have requested that the interest earned \$143 (2020: \$109) on the funds held in trust be used to pay for awards given out at the annual general meeting.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2021

(Unaudited)

4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Accounts payable and accrued liabilities consist of the following:

	2021	2020
Trade accounts payable and accrued liabilities	\$ 10,396	\$ 6,462
Amounts due to employees	241	201
	<b>\$ 10,637</b>	<b>\$ 6,663</b>

5. DEFERRED CONTRIBUTIONS - PROGRAM NO TO 'LOI 21'

The deferred contributions collected are utilized for specific costs relating to project No to 'Loi 21' to support the cause in the media and in the purchase and distribution of buttons throughout the province.

	2021	2020
<b>Balance - Beginning of year</b>	<b>\$ 2,786</b>	<b>\$ 1,234</b>
Plus: Contributions received in the year	260	2,655
	3,046	3,889
Less: Expenses incurred in the year	(3,046)	(1,103)
<b>Balance - End of year</b>	<b>\$ -</b>	<b>\$ 2,786</b>

6. DEFERRED PROGRAM GRANTS

The deferred program grants from Canadian Heritage are utilized for operating activities and are arrived at as follows:

	2021	2020
<b>Balance - Beginning of year</b>	<b>\$ 39,750</b>	<b>\$ 34,436</b>
Plus: Amount received for subsequent year	28,500	39,750
	68,250	74,186
Less: Amount received in the prior year recognized as revenue in the current year	(39,750)	(34,436)
<b>Balance - End of year</b>	<b>\$ 28,500</b>	<b>\$ 39,750</b>

# QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

## NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2021

(Unaudited)

### 7. DEFERRED MEMBERSHIP FEES

The deferred membership fees are from members of the Federation. They are utilized for operating activities and are calculated as follows:

	2021	2020
<b>Balance - Beginning of Year</b>	<b>\$ 28,640</b>	<b>\$ 58,979</b>
Plus: Amount received during the year	32,989	28,640
	61,629	87,619
Less: Amount received in the prior year recognized as revenue during the current year	(28,640)	(58,979)
<b>Balance - End of Year</b>	<b>\$ 32,989</b>	<b>\$ 28,640</b>

### 8. FINANCIAL INSTRUMENTS

#### Financial Risks:

The Federation is exposed to various risks through its financial instruments without being exposed to concentrations of risk. The main risks are broken down below:

#### a) Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the Federation by failing to discharge an obligation. The Federation's main credit risks relate to membership fees receivable, net of any impairment of the fees receivable.

#### b) Liquidity Risk

Liquidity risk is the risk that the Federation will encounter difficulty in meeting obligations associated with financial liabilities. The Federation is exposed to this risk mainly in respect of its trade accounts payable and accrued liabilities and amounts due to employees.

# QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

## NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2021

(Unaudited)

### 8. FINANCIAL INSTRUMENTS (CONT'D)

#### Financial Risks (Cont'd)

##### c) Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Federation is exposed to interest rate risk on its fixed and floating interest rate financial instruments. Fixed interest rate instruments subject the Federation to a fair value risk, since fair value fluctuates inversely to changes in market interest rates. Floating interest rate instruments subject the Federation to related cash flow risk.

### 9. CONTRACTUAL OBLIGATION

The minimum rental payable under an operating lease in 2022 is \$24,300, exclusive of certain operating costs for which the Federation is responsible. The lease is renewed on an annual basis.

### 10. CANADA EMERGENCY WAGE SUBSIDIES CLAIMED

During the year the Federation claimed monthly wage subsidies totalling \$29,829 (2020: \$Nil) which amount has been credited to salaries and employees benefits on the statement of operations.

### 11. CONTINGENT LIABILITY

On August 2019, a member of the South Hull Home and School Chapter (Local Home and School Association) instituted proceedings against the Local Home and School Association, Quebec Federation of Home and School Associations and their directors for defamation resulting from disciplinary measures applied to the plaintiff. The plaintiff seeked damages of \$25,000.

On April 22, 2022, a final settlement was reached whereby, the Federations liability insurance carrier Lloyds of London, paid out an amount of \$11,000 to settle the claim for damages by the plaintiff.

# QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

## NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2021

(Unaudited)

### 12. SUBSEQUENT EVENT

#### COVID-19 IMPACT

The outbreak of the novel strain of coronavirus, specifically identified as "COVID-19", resulted in governments worldwide enacting emergency measures to combat the spread of the virus. These measures, which included the implementation of travel bans, self imposed quarantine periods, social distancing and the closure of certain business and certain schools, have caused material disruption to businesses and government services globally resulting in an economic slowdown. Global equity markets have experienced significant volatility and weakness. Governments and central banks have reacted with significant monetary and fiscal interventions designed to stabilize economic conditions. The duration and full impact of the COVID-19 outbreak is unknown at this time, as is the efficacy of the government and central bank interventions.

The outbreak had a relatively minor impact to the Federation for the year ended December 31, 2021, as schools remained mostly open or transitioned to on line schooling in Quebec. The COVID-19 outbreak may have a material impact on the future operations, financial results and condition of the Federation, as it is not possible to reliably estimate the length and severity of this pandemic even in light of the recent developments with the mobilization of several vaccines. Directors are confident that with the present progress of the vaccination effort governments relaxing the travel restrictions, removing the lock-downs, and allowing the resumption of travel and gatherings, the Federations operations and activities will return to pre-pandemic times.