



AGM 2012 - Timeline

April 21

QFHSA ANNUAL GENERAL MEETING & Awards Dinner

April 21

This is a list of all the mailings that will be sent out in the months prior to AGM. The timing for these mailings is according to our Standing Rules,

	<u>Date due back to QFHSA</u>
Jan 6 · Mailing #1 <u>AGM 2012 Timeline</u>	
Membership figures - for your information to determine number of Voting Delegates a School may send.	Feb 1
Nominations (for Board of Directors) Request	Feb 3
Nominations for Officers	Feb 3
Resolutions Request	Feb 3
Nominations for Buzzell, Lewis & Paterson Awards Request (4) [winners chosen by a QFHSA Committee]	Mar 16
Submissions of Unsung Hero & Golden Torch names Request [chosen by the local associations]	Mar 16
School Newsletter Awards Request	Mar 16
Feb 6 · Mailing #2 Flyers for AGM & Delegate Registration forms [& Out-of-town Accommodations info for off-island locals]	Mar 16
Nominations results	Mar 23
Resolutions and Amendment suggestions	Mar 23
Delegate Info/Discretionary Powers letter	Mar 23
Apr 5 · Mailing #3 2011 Book of Reports (to be emailed out) Staff to bring copies to the AGM for distribution Note: One hard copy to be mailed to the President if local unable to attend AGM. Additional copies will be available at the AGM.	
Resolutions - with proposed amendments	bring to the AGM
Nomination results	bring to the AGM

A set of these documents will be e-mailed to each of your delegates.

We remind you to pass a motion giving your delegates discretionary power to vote on all matters at the Annual General Meeting at your January Home and School Meeting. Put this AGM item on your upcoming agenda.

April 9 Registration Forms due at office

April 9